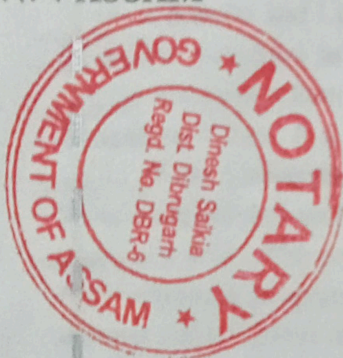




असम ASSAM



Sl No. 8822  
Date 28/06/2022

E 587716

*Signature*  
*Signature*

*Signature*  
Dinesh Saikia  
NOTARY DIBRUGARH  
Regd. No. DBR-6





## Memorandum of Understanding

Between

Naharkatiya College, Naharkatia

Dist: Dibrugarh, Assam

And

Computer Education Centre (CEC-Naharkatia)

Dist: Dibrugarh, Assam

Memorandum of understanding Between Naharkatiya College, Naharkatia and Computer Education Centre (CEC), Naharkatia. The memorandum of understanding is drawn up and agree upon to establish co-operation between the educational institution.

### Naharkatiya College at a glance

Naharkatiya College, Naharkatia Assam was established on 2<sup>nd</sup> August, 1964. Eminent Scholar and Litterateur Pandit Ram Prasad Chaliha was its founder principal. From its modest inception as an Arts College, Naharkatiya College has now developed into its present stature of a famous full fledged degree college imparting higher education in Arts and Commerce stream. It is affiliated to the Dibrugarh University and registered under 2(F) and 12(B) of the University Grant Commission Act, 1956. The college has the distinction of being assessed and accredited by the NAAC in twice times and was placed in Grade B in a four point scale. The college has celebrated its Golden Jubilee in the year 2014 with a long and continuous program. The college has developed its own unique philosophy and vision, mission and programs of action.

#### About The College

Establishment : Year of establishment 1964.

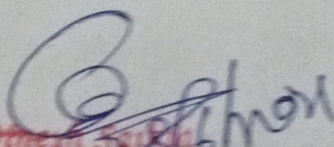
Courses : Three Years Degree Course.

Stream : Arts and Commerce.

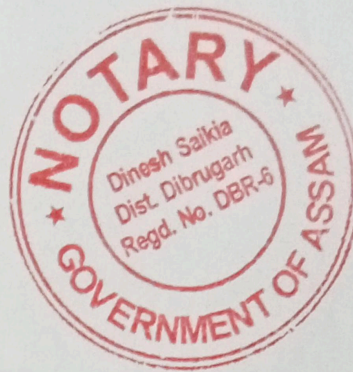
Honours : Assamese, Education, Political Science, Economics, English, Finance and Accountancy, Management.

General : General Degree Course.

Facilities : The college has a well equip library with a stock of about 29000 books and Computer with internet facilities, Playground, Auditorium, Gym, Hostel facilities, Volleyball complex, Digital Seminar Hall.

  
DINESH SAIKIA  
NOTARY DIBRUGARH  
Regd. No. DER-5





## **CEC at a glance**

The journey began with one desk and two computers in the year 1994. Pushed and thrown by the tides, CEC learned how to mark its presence in the highly competitive market. Commencing its journey with small classified advertisements, Dipankar Dutta focused on the niche market of Guwahati's sky-soaring need of computer education. CEC marked its path ever since the time when computer was a luxury in Assam. It was indeed difficult for Dutta to break the stereotype mindset of the local people who were scared of entering a computer lab with the fear of mishandling the gadget. Computer labs back then were no less than a temple where one needs to be dust proof and should remove the footwears outside. This fear acted as a constant hindrance amongst the people to motivate them to increase their footfalls in such labs. However, overcoming all the odds, with fits and starts, CEC managed to grow constantly. And today, it is an enormous family with over 2500 working members, over 5 lakhs qualified students, and with over 180 centers in the entire North East India. CEC 21 centers in Guwahati city alone that produces hundreds of computer and vocational literates every year successfully. As an icing to the cake CEC is the proud producer of over 4 lakhs government job holders and self employed youths in the region.

We believe in the moto of change management and never ending education process. We hope to grow more with the blessings of the people of the region.

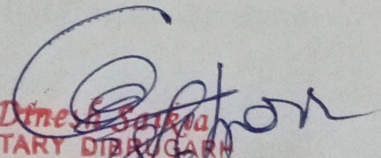
We hereby authorized Prasanjit Karmakar, Director, CEC-Naharkatia will be the authorized signatory of the MOU.

### **Article – 1**

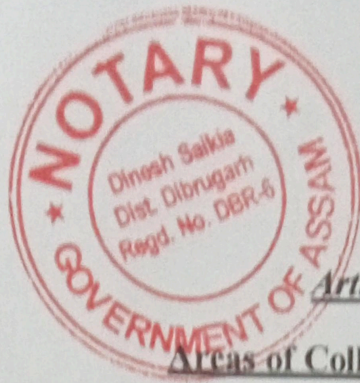
#### **Objectives of co-operation**

The objectives of this memorandum of understanding (MOU) is to cooperate in educational and social projects.

1. To promote and enhance academic interest between Naharkatiya College and CEC Naharkatia.
2. To provide an atmosphere of sharing expertise and knowledge among the students and the facilities between the two parties.

  
Dinesh Saikia  
NOTARY DIBRUGARH  
Regd. No. DBR-6





Article – 2

Areas of Collaboration

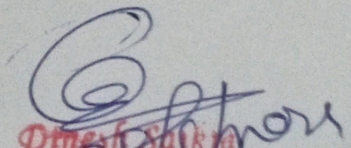
Naharkatiya College and CEC Guwahati hereby agree to encourage academic cooperation:

1. Building for Classes will be provided by the Naharkatiya College.
2. The computer laboratory will be provided by the Naharkatiya College.
3. The Faculty member for the courses should be provided by CEC - Naharkatia.
4. The fees collected for the courses will be shared between CEC - Naharkatia and Naharkatiya College at a ratio of 60:40.
5. The maintenance of hygienic atmosphere and security Services will be provided by Naharkatiya College.
6. Regular official assistance including Grade IV Services will be provided by the Naharkatiya College.
7. The repairing and maintenance expenditure of the computers will be incurred at the ratio of 1:1.
8. The electricity expenditure with 24 hours power back-up will be beared by Naharkatiya College.
9. Periodical discussion will be held between the parties at a regular interval.
10. The study material for the courses will be provided by CEC-Naharkatia.
11. The Registration fees 100/- and Prospectus Fees 30/- will be collected by CEC-Naharkatia.

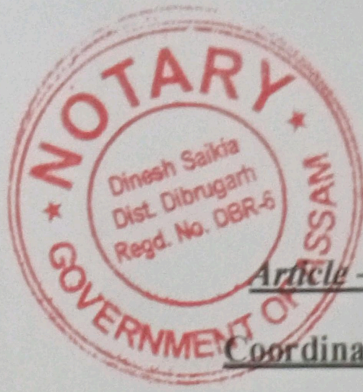
Article – 3

COURSE DETAILS

1. Diploma in Computer Application (DCA)  
Duration 6 months, Eligibility : 10+2 appeared or above
2. Post Graduate Diploma in Computer Application (PGDCA)  
Duration 1 year. Eligibility : Pursuing Degree / Graduate)
3. Advance Diploma in Computer Application.(ADCA)  
Duration 1 year. Eligibility : HSLC appeared or above

  
Dinesh Saikia  
NOTARY DIBRUGARH  
Regd No. DBR-6





Article – 4

Coordinators

Both parties will designate persons who have responsibility for coordination and implementation of this agreement.

Article – 5

Rights

Both parties will honour their individual rights in performing their day to day academic activities. The collaborative activities under this agreement will be worked out on a case to case basis without deferring the Intellectual Property Rights (IPR) of both the parties.

Article – 6

Area of Activities

- I. The parties agree to implement the programs stated in Article- 2
- II. Any changes of the programme shall be mutually agreed upon by the parties.

Article – 7

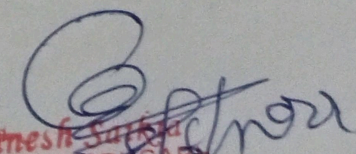
Confidentiality

In the event that other party wishes to disclose any data and or information supplied in or resulted from the implementation of the MOU disclosing party shall have prior written consent from the other party.

Article – 8

Limitation of Activities

The parties shall ensure that their personnel engaged in the activities under this MOU shall engage only in activities under the framework of this MOU with respect to national law and regulation of the respective countries.

  
Dinesh Saikia  
NOTARY DIBRUGARH  
Regd. No. DBR-6





Article – 9

Settlement of Disputes

Any dispute concerning the interpretation and/or application of this MOU shall be settled amicably through consultation or negotiation between the parties.

Article – 10

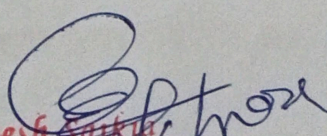
Amendment

- i) This MOU may be amendment or revised at any time by mutual written consent of the parties and such amendment shall form an integral part of this MOU.
- ii) Such amendment or revision shall come into force on the date as may be determined by the parties.

Article – 11

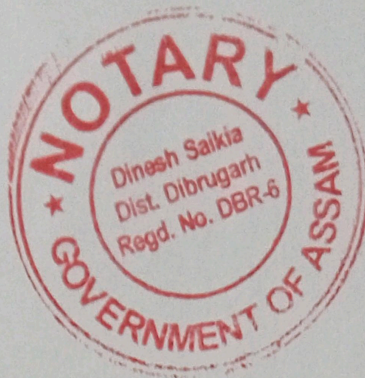
Duration

This memorandum of understanding will be for five years from signing date year of MOU. Academic activities will be for five years i.e. from 2022 to 2027.

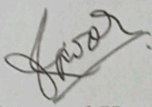
  
Dinesh Saikia  
NOTARY DIBRUGARH  
Regd. No. DBR-6

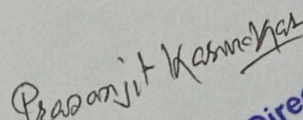


AGREED



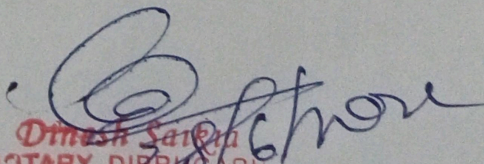
Naharkatiya College, Naharkatia  
Dist: Dibrugarh, Assam  
And  
Computer Education Centre (CEC), Naharkatia  
Dist: Dibrugarh, Assam

  
Dr. Jyoti Prasad Konwar  
Principal  
Naharkatiya College  
Naharkatia, Assam.

  
Prasanjit Karmakar  
Director  
CEC - Naharkatia  
Dist: Dibrugarh, Assam.

Director  
CEC Naharkatia  
No. 061

AUTHENTICATED BY

  
Dinesh Salkia  
NOTARY DIBRUGARH  
Regd. No. DBR-6





OFFICE OF THE PRINCIPAL

## Naharkatiya College

Naharkatia, Dist: Dibrugarh, Assam - 786610

Email-nhkcollege@yahoo.co.in, nhkcollege@gmail.com

**Ref. No.NC**

**Date: 20-09-2023**

### Summary Report of Activities under MOUs Signed

Sl No	Institute	Start Date	End Date	Nature of Collaboration	Activities
1	Bajaj Finserv Ltd. 8010, F- Wing, 8th Floor, Lohegaon, Viman Nagar, Pune- 411014	19 <sup>th</sup> Oct 2022	18 <sup>th</sup> Oct 2024	Employability Skill Development of Students	1. CPBFI- An Employability Skill Development Course 2. HR workshop
2	Computer Education Centre, Naharkatia, Assam	28 <sup>th</sup> June, 2022	27 <sup>th</sup> June, 2027	Computer Education at Concessional Rate	Concessional Computer Education
3	Wangcha Rajkumar Govt. College, Deomali, Arunachal Pradesh	25 <sup>th</sup> June, 2022	24 <sup>th</sup> June, 2027	Academic	1. Cultural Exchange Program
4	Mahapurush Srimanta Sankardeva Viswa Vidyalaya, Nagaon, Assam	30 <sup>th</sup> July 2022	29 <sup>th</sup> July 2027	Academic	--
5	Sonari Commerce College, Sonari, Charaideo, Assam	3 <sup>rd</sup> June, 2022	2 <sup>nd</sup> June, 2027	Academic	--
6	Duliajan College, Dibrugarh, Assam	27 <sup>th</sup> Jun 2022	26 <sup>th</sup> Jun 2027	Academic	Faculty Exchange Program
7	Gratia Technology Pvt. Ltd., Christian Basti, Guwahati-5, Assam	15 <sup>th</sup> Nov, 2022	14 <sup>th</sup> Nov, 2027	Use of ICT and Cyber Awareness	Cyber Security Awareness Workshop
8	Heartfulness Institute, Mission Road, Tinsukia, Assam, PIN- 786125	12 <sup>th</sup> April, 2023	11 <sup>th</sup> April, 2024	Promotion of Heartfulness Activities	--
9	Tingkhong College, Tinkhong, Dibrugarh, assam	24 <sup>th</sup> April, 2023	23 <sup>rd</sup> April, 2028	Academic	Faculty Exchange Program

Principal  
Naharkatiya College





Naharkatia, Assam, India  
Rina Mandal Road, Naharkatia, Assam 786610, India  
Lat 27.270922°  
Long 95.360888°  
01/07/22 01:43 PM





Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
10.10.2022	11:00 AM	Computer Theory	12:50 PM	Reya Bhadrea	[Signature]
12.10.2022	11:00 AM	Theory	12:50 PM	Reya Bhadrea	[Signature]
14.10.2022	01:00 PM	MS-Paint	2:20 PM	Reya Bhadrea	[Signature]
15.10.2022	10:10 AM	MS-Paint	11:16 AM	Reya Bhadrea	[Signature]
19.10.2022	11:00 AM	Paint-	12:20 AM	Reya Bhadrea	[Signature]
22.10.2022	11:00 AM	MS-Word	12:00 PM	Reya Bhadrea	[Signature]
26.10.2022	11:10 AM	MS Word	12:35 PM	Reya Bhadrea	[Signature]
16.11.2022	11:00 AM	MS-Excel	01:00 PM	Reya Bhadrea	[Signature]
20.11.2022	12:30 PM	MS-Excel	01:40 PM	Reya Bhadrea	[Signature]
20.12.2022	11:00 AM	MS-Excel	01:10 PM	Reya Bhadrea	[Signature]
21.12.2022	10:30 AM	MS-Excel	01:15 PM	Reya Bhadrea	[Signature]
23.12.2022	10:30 AM	MS-Excel	01:10 PM	Reya Bhadrea	[Signature]
24.12.2022	11:00 AM	MS Excel	01:20 PM	Reya Bhadrea	[Signature]
18.01.2023	10:30 AM	MS-Paint	12:00 PM	Reya Bhadrea	[Signature]
19.01.2023	10:30 AM	MS-Paint	12:10 PM	Reya Bhadrea	[Signature]
20.01.2023	10:30 AM	MS-Paint	12:10 PM	Reya Bhadrea	[Signature]
24.01.2023	10:40 AM	MS-Paint	12:10 PM	Reya Bhadrea	[Signature]
30.01.2023	10:50 AM	MS-Paint	12:05 PM	Reya Bhadrea	[Signature]
01.02.2023	10:30 AM	MS-Paint	12:20 PM	Reya Bhadrea	[Signature]
02.02.2023	10:50 AM	MS-Paint	01:15 PM	Reya Bhadrea	[Signature]

This record copy is to be kept in CEC centres only. This record copy can be verified by any authorized person from CEC Head Office and interact with both the student and faculty members directly about conducting the modules of the course as mentioned in the record copy. Modules are to be taught as per the prescribed syllabus of respective courses only.





Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
17.03.2023	11:00AM	Tally Theory	01:05PM	Reya Bhadran	V Kulkarni
18.03.2023	11:30AM	Tally Theory	01:00PM	Reya Bhadran	V Kulkarni
20.03.2023	11:30AM	Tally Theory	02:00PM	Reya Bhadran	V Kulkarni
22.03.2023	11:10am	Tally	01:00PM	Reya Bhadran	V Kulkarni
24.03.2023	12:20pm	Tally	02:05PM	Reya Bhadran	V Kulkarni
27.03.2023	11:15am	Tally	01:02PM	Reya Bhadran	V Kulkarni
31.03.2023	01:00PM	Tally	02:00PM	Reya Bhadran	V Kulkarni
3.04.2023	12:00PM	Tally	1:40PM	Reya Bhadran	V Kulkarni
10.04.2023	12:10pm	Tally	2:00pm	Reya Bhadran	V Kulkarni
18.04.2023	11:35am	Tally	01:09pm	Reya Bhadran	V Kulkarni
19.04.2023	11:45am	Tally	1:00pm	Reya Bhadran	V Kulkarni
14.06.2023	11:00AM	Final Exam	01:50PM	Reya Bhadran	V Kulkarni
15.06.2023	11:00AM	Final Practical	01:20PM	Reya Bhadran	V Kulkarni

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
10.10.2022	11:00 AM	Computer Theory	12:50 PM	uddipta Gragoi	Pranav
12.10.2022	11:00 AM	Theory	12:00 PM	uddipta Gragoi	Pranav
14.10.2022	01:00 PM	MS Paint	2:20 PM	uddipta Gragoi	Pranav
15.10.2022	11:30 AM	MS-Paint	01:20 PM	uddipta Gragoi	Pranav
19.10.2022	11:00 AM	Paint	12:20 PM	uddipta Gragoi	Pranav
21.10.2022	12:30 PM	MS-Word	02:10 PM	uddipta Gragoi	Pranav
22.10.2022	11:00 AM	MS-Word	12:00 PM	uddipta Gragoi	Pranav
26.10.2022	11:10 AM	MS-Word	12:30 PM	uddipta Gragoi	Pranav
28.10.2022	01:00 PM	MS Word	02:05 PM	uddipta Gragoi	Pranav
14.11.2022	11:00 AM	MS-Excel	01:05 PM	uddipta Gragoi	Pranav
16.11.2022	11:00 AM	MS-Excel	01:20 PM	uddipta Gragoi	Pranav
18.11.2022	11:00 AM	MS-Excel	12:25 PM	uddipta Gragoi	Pranav
21.11.2022	11:40 AM	MS-Excel	02:00 PM	uddipta Gragoi	Pranav
20.12.2022	11:00 AM	MS Excel	01:10 PM	uddipta Gragoi	Pranav
21.12.2022	10:30 AM	MS-Excel	01:15 PM	uddipta Gragoi	Pranav
22.12.2022	10:30 AM	MS-Excel	01:50 PM	uddipta Gragoi	Pranav
23.12.2022	10:40 AM	MS-Excel	01:10 PM	uddipta Gragoi	Pranav
24.12.2022	10:40 AM	MS-Excel	01:20 PM	uddipta Gragoi	Pranav
18.01.2023	10:30 AM	MS-PowerPoint	12:00 PM	uddipta Gragoi	Pranav
19.01.2023	11:00 AM	MS-PowerPoint	12:10 PM	uddipta Gragoi	Pranav

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
20.01.2023	10:40 AM	MS-Paint	12:10 PM	Uddipta Gargoi	V. Karmakar
24.01.2023	10:30 AM	MS-Paint	12:05 PM	Uddipta Gargoi	V. Karmakar
25.01.2023	10:30 AM	MS-Paint	11:45 AM	Uddipta Gargoi	V. Karmakar
01.02.2023	10:50 AM	MS-Paint	12:20 PM	Uddipta Gargoi	V. Karmakar
02.02.2023	10:50 AM	MS-Paint	01:15 PM	Uddipta Gargoi	V. Karmakar
17.02.2023	10:10 AM	Theory	11:45 AM	Uddipta Gargoi	V. Karmakar
17.03.2023	11:00 AM	Theory	01:05 PM	Uddipta Gargoi	V. Karmakar
18.03.2023	11:30 AM	Theory	01:00 PM	Uddipta Gargoi	V. Karmakar
20.03.2023	11:50 AM	Theory	02:00 PM	Uddipta Gargoi	V. Karmakar
21.03.2023	11:50 AM	Theory	02:00 PM	Uddipta Gargoi	V. Karmakar
22.03.2023	11:00 AM	Theory	12:10 PM	Uddipta Gargoi	V. Karmakar
23.03.2023	12:00 PM	Theory	01:20 PM	Uddipta Gargoi	V. Karmakar
25.03.2023	01:00 PM	Theory	02:20 PM	Uddipta Gargoi	V. Karmakar
27.03.2023	11:10 AM	Theory	12:20 PM	Uddipta Gargoi	V. Karmakar
29.03.2023	11:35 AM	Theory	01:15 PM	Uddipta Gargoi	V. Karmakar
31.03.2023	12:30 PM	Theory	02:00 PM	Uddipta Gargoi	V. Karmakar
3.04.2023	12:00 PM	Theory	1:55 PM	Uddipta Gargoi	V. Karmakar
6.04.2023	11:30 AM	Theory	2:20 PM	Uddipta Gargoi	V. Karmakar
08.04.2023	11:40 AM	Theory	01:50 PM	Uddipta Gargoi	V. Karmakar
10.04.2023	12:10 PM	Theory	02:00 PM	Uddipta Gargoi	V. Karmakar

This record copy is to be kept in CEC centres only. This record copy can be verified by any authorized person from Head Office and interact with both the student and faculty members directly about conducting the modules of course as mentioned in the record copy. Modules are to be taught as per the prescribed syllabus of respective courses.





Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
10.10.2022	11:00 AM	Computer Theory	12:50 PM	Kapil Meek Kachari	Kamukar
12.10.2022	11:00 AM	Theory	12:00 PM	Kapil Meek Kachari	Kamukar
14.10.2022	01:00 PM	MS-Paint	2:20 PM	Kapil Meek Kachari	Kamukar
15.10.2022	11:30 AM	MS-Paint	01:20 PM	Kapil Meek Kachari	Kamukar
19.10.2022	11:00 AM	Paint	12:20 PM	Kapil Meek Kachari	Kamukar
21.10.2022	12:30 PM	MS-Word	02:10 PM	Kapil Meek Kachari	Kamukar
22.10.2022	11:00 AM	MS-Word	12:00 PM	Kapil Meek Kachari	Kamukar
26.10.2022	11:10 AM	MS Word	12:35 PM	Kapil Meek Kachari	Kamukar
28.10.2022	1:00 PM	MS Word	2:05 PM	Kapil Meek Kachari	Kamukar
14.11.2022	11:00 AM	MS-Excel	01:05 PM	Kapil Meek Kachari	Kamukar
16.11.2022	11:00 AM	MS-Excel	01:00 PM	Kapil Meek Kachari	Kamukar
18.11.2022	11:00 AM	MS Excel	12:25 PM	Kapil Meek Kachari	Kamukar
21.11.2022	11:40 AM	MS-Excel	02:00 PM	Kapil Meek Kachari	Kamukar
23.11.2022	11:20 AM	MS-Excel	1:40 PM	Kapil Meek Kachari	Kamukar
18.01.2023	10:30 AM	MS-PowerPoint	12:00 PM	Kapil Meek Kachari	Kamukar
19.01.2023	11:00 AM	MS-PowerPoint	12:10 PM	Kapil Meek Kachari	Kamukar
20.01.2023	10:40 AM	MS-PowerPoint	12:10 PM	Kapil Meek Kachari	Kamukar
23.01.2023	10:30 AM	MS-PowerPoint	12:00 PM	Kapil Meek Kachari	Kamukar
24.01.2023	10:30 AM	MS-PowerPoint	12:05 PM	Kapil Meek Kachari	Kamukar
25.01.2023	10:30 AM	MS-PowerPoint	11:45 AM	Kapil Meek Kachari	Kamukar

(a) This record copy is to be kept in GEC centres only. This record copy can be verified by any authorized person from GEC Head Office and interact with both the student and faculty members directly about conducting the modules of the course as mentioned in the record copy. Modules are to be taught as per the prescribed syllabus of respective courses only.





Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
1.2.2023	10.50 a.m.	MS Power Point	12:20 p.m.	Kapil Meeh. Kachari	[Signature]
02.02.2023	10:50 AM	MS Power Point	01:15 PM	Kapil Meeh. Kachari	[Signature]
17.02.2023	10:10 AM	Theory	11:45 AM	Kapil Meeh. Kachari	[Signature]
17.03.2023	11:00 AM	Theory	1:05 P.M.	Kapil Meeh. Kachari	[Signature]
20.03.2023	11:50 AM	Tally Theory	2:00 pm	Kapil Meeh. Kachari	[Signature]
21.03.2023	11:50 AM	Tally	2:00 pm	Kapil Meeh. Kachari	[Signature]
22.03.2023	11:00 AM	Tally	12:10 pm	Kapil Meeh. Kachari	[Signature]
23.03.2023	12:00 pm	Tally	1:20 pm	Kapil Meeh. Kachari	[Signature]
25.03.2023	01:00 PM	Tally	2:20 PM	Kapil Meeh. Kachari	[Signature]
27.03.2023	11:10 AM	Tally	12:20 PM	Kapil Meeh. Kachari	[Signature]
29.03.2023	11:25 AM	Tally	01:15 PM	Kapil Meeh. Kachari	[Signature]
31.03.2023	12:30 PM	Tally	02:00 PM	Kapil Meeh. Kachari	[Signature]
18.04.2023	11:40 AM	Tally	01:40 PM	Kapil Meeh. Kachari	[Signature]
20.04.2023	12:00 PM	Tally	02:10 P.M.	Kapil Meeh. Kachari	[Signature]
24.04.2023	12: PM	Tally	2:30 PM	Kapil Meeh. Kachari	[Signature]
26.04.2023	12:00 PM	Tally	2:15 PM	Kapil Meeh. Kachari	[Signature]
28.04.2023	11:30 AM	Tally	01:10 PM	Kapil Meeh. Kachari	[Signature]
04.05.2023	12:00 PM	Tally	01:50 PM	Kapil Meeh. Kachari	[Signature]
14.06.2023	11:00 AM	Final Exam	01:50 PM	Kapil Meeh. Kachari	[Signature]
15.06.2023	11:00 AM	Final Practical	01:20 PM	Kapil Meeh. Kachari	[Signature]

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Date	Attendance Time	Modules	Doppel Time	Sign of student	Sign of faculty
10.10.2022	11:00 AM	Computer Theory	12:00 PM	Barasha Phukan	<i>[Signature]</i>
12.10.2022	11:00 AM	Computer Theory	12:00 PM	Barasha Phukan	<i>[Signature]</i>
15.10.2022	11:00 AM	Paint	12:00 PM	Barasha Phukan	<i>[Signature]</i>
19.10.2022	11:00 AM	Paint	12:00 PM	Barasha Phukan	<i>[Signature]</i>
22.10.2022	11:00 AM	Paint	12:00 PM	Barasha Phukan	<i>[Signature]</i>
26.10.2022	11:00 AM	Paint	12:00 PM	Barasha Phukan	<i>[Signature]</i>
29.10.2022	11:00 AM	MS-Word	12:00 PM	Barasha Phukan	<i>[Signature]</i>
01.11.2022	11:00 AM	MS-Word	12:00 PM	Barasha Phukan	<i>[Signature]</i>
16.11.2022	11:00 AM	MS-Excel	12:05 PM	Barasha Phukan	<i>[Signature]</i>
17.11.2022	10:15 AM	MS-Excel	11:10 AM	Barasha Phukan	<i>[Signature]</i>
17.11.2022	01:00 PM	MS-Excel	02:20 PM	Barasha Phukan	<i>[Signature]</i>
18.11.2022	01:00 PM	MS-Excel	02:20 PM	Barasha Phukan	<i>[Signature]</i>
19.11.2022	10:15 AM	MS-Excel	12:20 PM	Barasha Phukan	<i>[Signature]</i>
22.11.2022	11:25 AM	MS-Excel	01:20 PM	Barasha Phukan	<i>[Signature]</i>
23.11.2022	10:10 AM	MS-Excel	01:40 PM	Barasha Phukan	<i>[Signature]</i>
07.12.2022	10:40 AM	MS-Excel	12:00 PM	Barasha Phukan	<i>[Signature]</i>
14.12.2022	10:45 AM	MS-Excel	01:20 PM	Barasha Phukan	<i>[Signature]</i>
15.12.2022	11:00 AM	MS-Excel	01:30 PM	Barasha Phukan	<i>[Signature]</i>
16.12.2022	01:00 PM	MS-Excel	02:00 PM	Barasha Phukan	<i>[Signature]</i>
21.12.2022	10:30 PM	MS-Excel	01:30 PM	Barasha Phukan	<i>[Signature]</i>

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Date	Arrival time	Modules	Departure time	Sign of student	Sign of faculty
22.12.2022	12:30 PM	MS-Excel	01:50 PM	Barasha Phukan	[Signature]
23.01.2023	11:00 AM	MS PowerPoint	01:45 PM	Barasha Phukan	[Signature]
24.01.2023	10:30 AM	MS PowerPoint	12:10 PM	Barasha Phukan	[Signature]
30.01.2023	10:40 AM	MS PowerPoint	12:10 PM	Barasha Phukan	[Signature]
01.02.2023	10:50 AM	MS PowerPoint	12:25 PM	Barasha Phukan	[Signature]
03.02.2023	10:25 AM	MS PowerPoint	12:15 PM	Barasha Phukan	[Signature]
06.02.2023	10:5 AM	MS PowerPoint	12:05 PM	Barasha Phukan	[Signature]
07.02.2023	9:40 AM	MS PowerPoint	12:05 PM	Barasha Phukan	[Signature]
10.02.2023	9:30 AM	Internet	12:15 PM	Barasha Phukan	[Signature]
11.02.2023	9:30 AM	Internet	12:15 PM	Barasha Phukan	[Signature]
13.02.2023	9:30 AM	Internet	12:15 PM	Barasha Phukan	[Signature]
14.02.2023	10:00 AM	Internet	12:40 PM	Barasha Phukan	[Signature]
15.02.2023	09:45 AM	Key	11:30 AM	Barasha Phukan	[Signature]
17.02.2023	10:00 AM	Theory	11:45 AM	Barasha Phukan	[Signature]
20.02.2023	10:30 AM	Key	12:10 PM	Barasha Phukan	[Signature]
27.02.2023	10:20 AM	Key	12:10 PM	Barasha Phukan	[Signature]
06.04.2023	11:30 AM	Unicode	01:15 PM	Barasha Phukan	[Signature]
10.04.2023	11:50 AM	Unicode	01:12 PM	Barasha Phukan	[Signature]
18.04.2023	11:30 AM	Unicode	01:40 PM	Barasha Phukan	[Signature]
12.05.2023	11:20 AM	Unicode	01:10 PM	Barasha Phukan	[Signature]

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
28-09-2022	10:00 AM	Computer Theory	11:00 AM	Karina Bohman	[Signature]
29-09-2022	10:00 AM	Comp. Theory	11:00 AM	Karina Bohman	[Signature]
10-10-2022	11:00 AM	Theory	11:00 AM	Karina Bohman	[Signature]
11-10-2022	11:00 AM	MS-Print	12:20 PM	Karina Bohman	[Signature]
12-10-2022	11:00 AM	MS-Print	12:00 PM	Karina Bohman	[Signature]
13-10-2022	11:00 AM	MS-Word	12:05 PM	Karina Bohman	[Signature]
19-10-2022	11:00 AM	MS-Word	12:10 PM	Karina Bohman	[Signature]
22-10-2022	11:00 AM	MS-Word	12:00 PM	Karina Bohman	[Signature]
26-10-2022	11:00 AM	MS-Word	12:00 PM	Karina Bohman	[Signature]
29-10-2022	11:00 AM	MS-Word	12:00 PM	Karina Bohman	[Signature]
01-11-2022	11:00 AM	MS-Word	12:00 PM	Karina Bohman	[Signature]
16-11-2022	11:00 AM	MS-Excel	12:05 PM	Karina Bohman	[Signature]
17-11-2022	10:15 AM	MS-Excel	11:10 AM	Karina Bohman	[Signature]
17-11-2022	01:00 PM	MS-Excel	02:20 PM	Karina Bohman	[Signature]
18-11-2022	01:00 PM	MS-Excel	02:20 PM	Karina Bohman	[Signature]
19-11-2022	10:15 AM	MS-Excel	12:20 PM	Karina Bohman	[Signature]
22-11-2022	11:25 AM	MS-Excel	01:20 PM	Karina Bohman	[Signature]
28-11-2022	10:10 AM	MS-Excel	01:40 PM	Karina Bohman	[Signature]
28-11-2022	12:10 PM	Excel	02:00 PM	Karina Bohman	[Signature]
07-12-2022	10:40 AM	MS-Excel	12:00 PM	Karina Bohman	[Signature]

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
14.12.2022	10:45 AM	MS-Excel	01:20 PM	Karina Bohman	[Signature]
15.12.2022	11:00 AM	MS-Excel	01:30 PM	Karina Bohman	[Signature]
16.12.2022	09:00 PM	MS-Excel	02:00 PM	Karina Bohman	[Signature]
20.12.2022	11:10 AM	MS-Excel	01:10 PM	Karina Bohman	[Signature]
21.12.2022	10:30 AM	MS-Excel	01:30 PM	Karina Bohman	[Signature]
22.12.2022	12:30 PM	MS-Excel	01:50 PM	Karina Bohman	[Signature]
23.01.2023	11:00 AM	MS-PowerPoint	01:45 PM	Karina Bohman	[Signature]
24.01.2023	10:30 AM	MS-PowerPoint	12:10 PM	Karina Bohman	[Signature]
25.01.2023	11:00 AM	MS-PowerPoint	11:45 AM	Karina Bohman	[Signature]
26.01.2023	10:40 AM	MS-PowerPoint	12:10 PM	Karina Bohman	[Signature]
01.02.2023	10:50 AM	MS-PowerPoint	12:25 PM	Karina Bohman	[Signature]
03.02.2023	10:25 AM	MS-PowerPoint	12:15 PM	Karina Bohman	[Signature]
06.02.2023	09:20 AM	MS-PowerPoint	12:05 PM	Karina Bohman	[Signature]
07.02.2023	09:32 AM	MS-PowerPoint	12:05 PM	Karina Bohman	[Signature]
10.02.2023	9:30 AM	Internet	12:15 PM	Karina Bohman	[Signature]
11.02.2023	9:30 AM	Internet	12:15 PM	Karina Bohman	[Signature]
13.02.2023	9:30 AM	Internet	12:15 PM	Karina Bohman	[Signature]
14.02.2023	10:00 AM	Internet	12:40 PM	Karina Bohman	[Signature]
15.02.2023	09:45 AM	TKen	11:40 AM	Karina Bohman	[Signature]
17.02.2023	10:00 AM	Theory	11:45 AM	Karina Bohman	[Signature]

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
19.10.2022	10:00 AM	Computer Theory	11:00 AM	Akhilesh Pandit	Akhilesh Pandit
20.10.2022	10:00 AM	Computer Theory	11:00 AM	Akhilesh Pandit	Akhilesh Pandit
21.10.2022	10:10 AM	MS-Paint	11:10 AM	Akhilesh Pandit	Akhilesh Pandit
22.10.2022	12:00 PM	MS-Paint	02:10 PM	Akhilesh Pandit	Akhilesh Pandit
26.10.2022	01:10 PM	MS-Paint	02:25 PM	Akhilesh Pandit	Akhilesh Pandit
27.10.2022	10:10 AM	Paint	11:10 AM	Akhilesh Pandit	Akhilesh Pandit
27.10.2022	12:00 PM	Paint	01:00 PM	Akhilesh Pandit	Akhilesh Pandit
28.10.2022	12:10 PM	MS-Word	01:30 PM	Akhilesh Pandit	Akhilesh Pandit
03.11.2022	10:50 AM	MS-Word	01:00 PM	Akhilesh Pandit	Akhilesh Pandit
04.11.2022	10:20 AM	MS-Word	11:30 AM	Akhilesh Pandit	Akhilesh Pandit
05.11.2022	10:30 AM	MS-Word	11:55 AM	Akhilesh Pandit	Akhilesh Pandit
07.11.2022	10:50 AM	MS-Word	12:00 PM	Akhilesh Pandit	Akhilesh Pandit
09.11.2022	10:30 AM	MS-Word	11:45 AM	Akhilesh Pandit	Akhilesh Pandit
10.11.2022	10:30 AM	MS-Word	11:50 AM	Akhilesh Pandit	Akhilesh Pandit
12.11.2022	10:50 AM	MS-Word	12:30 PM	Akhilesh Pandit	Akhilesh Pandit
14.11.2022	11:00 AM	MS-Excel	12:35 PM	Akhilesh Pandit	Akhilesh Pandit
16.11.2022	10:30 AM	MS-Excel	01:40 PM	Akhilesh Pandit	Akhilesh Pandit
17.11.2022	10:40 AM	MS-Excel	01:45 PM	Akhilesh Pandit	Akhilesh Pandit
18.11.2022	10:00 AM	MS-Excel	01:40 PM	Akhilesh Pandit	Akhilesh Pandit
19.11.2022	11:00 AM	MS-Excel	01:20 PM	Akhilesh Pandit	Akhilesh Pandit

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
21.11.2022	10:00 AM	MS-Excel	01:25 PM	Akhillesh Pandit	Akhillesh Pandit
22.11.2022	10:10 AM	MS-Excel	01:15 PM	Akhillesh Pandit	Akhillesh Pandit
23.11.2022	10:10 AM	MS-Excel	01:00 PM	Akhillesh Pandit	Akhillesh Pandit
28.11.2022	10:45 AM	MS-Excel	02:00 PM	Akhillesh Pandit	Akhillesh Pandit
30.11.2022	10:30 AM	MS-Excel	01:35 PM	Akhillesh Pandit	Akhillesh Pandit
05.12.2022	11:00 AM	MS-Excel	01:00 PM	Akhillesh Pandit	Akhillesh Pandit
07.12.2022	10:40 AM	MS-Excel	01:00 PM	Akhillesh Pandit	Akhillesh Pandit
14.12.2022	10:45 AM	MS-Excel	01:20 PM	Akhillesh Pandit	Akhillesh Pandit
15.12.2022	10:30 AM	MS-Excel	01:30 PM	Akhillesh Pandit	Akhillesh Pandit
16.12.2022	10:30 AM	MS-Excel	02:00 PM	Akhillesh Pandit	Akhillesh Pandit
19.12.2022	10:20 AM	MS-Excel	01:15 PM	Akhillesh Pandit	Akhillesh Pandit
20.12.2022	10:20 AM	MS-Excel	01:15 PM	Akhillesh Pandit	Akhillesh Pandit
21.12.2022	10:20 AM	MS-Excel	01:30 PM	Akhillesh Pandit	Akhillesh Pandit
23.12.2022	10:30 AM	MS-Excel	01:15 PM	Akhillesh Pandit	Akhillesh Pandit
24.12.2022	10:40 AM	MS-Excel	01:05 PM	Akhillesh Pandit	Akhillesh Pandit
11.01.2023	11:00 AM	MS-Excel	01:40 PM	Akhillesh Pandit	Akhillesh Pandit
12.01.2023	11:00 AM	MS-Excel	01:00 PM	Akhillesh Pandit	Akhillesh Pandit
13.01.2023	11:00 AM	MS-Excel	01:15 PM	Akhillesh Pandit	Akhillesh Pandit
18.01.2023	10:00 AM	MS-Excel	01:20 PM	Akhillesh Pandit	Akhillesh Pandit
19.01.2023	10:30 AM	MS-Excel	01:05 PM	Akhillesh Pandit	Akhillesh Pandit

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
12.10.2022	11:00 AM	Computer Theory	12:10 PM	Nikumoni Chetia	[Signature]
14.10.2022	11:00 AM	Computer Theory	12:10 PM	Nikumoni Chetia	[Signature]
17.10.2022	10:00 AM	MS-Paint	11:05 AM	Nikumoni Chetia	[Signature]
19.10.2022	11:30 AM	MS-Word	01:20 PM	Nikumoni Chetia	[Signature]
21.10.2022	11:30 AM	MS-Word	01:00 PM	Nikumoni Chetia	[Signature]
28.10.2022	11:00 AM	MS-Word	01:30 PM	Nikumoni Chetia	[Signature]
31.10.2022	11:30 AM	MS-Word	01:00 PM	Nikumoni Chetia	[Signature]
01.11.2022	9:30 AM	MS-Word	11:00 AM	Nikumoni Chetia	[Signature]
07.11.2022	10:30 PM	MS-Word	01:00 PM	Nikumoni Chetia	[Signature]
09.11.2022	11:00 AM	MS-Word	01:00 PM	Nikumoni Chetia	[Signature]
14.11.2022	10:30 AM	MS-Excel	12:35 PM	Nikumoni Chetia	[Signature]
16.11.2022	10:00 AM	MS-Excel	01:40 PM	Nikumoni Chetia	[Signature]
18.11.2022	11:00 AM	MS-Excel	01:40 PM	Nikumoni Chetia	[Signature]
21.11.2022	10:00 AM	MS-Excel	01:45 PM	Nikumoni Chetia	[Signature]
22.11.2022	11:00 AM	MS-Excel	01:50 PM	Nikumoni Chetia	[Signature]
23.11.2022	10:30 AM	MS-Excel	01:40 PM	Nikumoni Chetia	[Signature]
14.12.2022	10:45 AM	MS-Excel	01:20 PM	Nikumoni Chetia	[Signature]
15.12.2022	10:30 AM	MS-Excel	01:30 PM	Nikumoni Chetia	[Signature]
16.12.2022	10:30 AM	MS-Excel	01:45 PM	Nikumoni Chetia	[Signature]
19.12.2022	10:30 AM	MS-Excel	01:15 PM	Nikumoni Chetia	[Signature]

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
21.12.2022	10:30 AM	MS-Excel	01:30 PM	Nikunmoni Chetia	V. Karmakar
22.12.2022	10:30 AM	MS-Excel	01:50 PM	Nikunmoni Chetia	V. Karmakar
23.12.2022	10:30 AM	MS-Excel	01:15 PM	Nikunmoni Chetia	V. Karmakar
24.12.2022	10:40 AM	MS-Excel	01:50 PM	Nikunmoni Chetia	V. Karmakar
26.12.2022	11:10 AM	MS-Excel	01:10 PM	Nikunmoni Chetia	V. Karmakar
29.01.2023	12:10 PM	MS-Word	01:45 PM	Nikunmoni Chetia	V. Karmakar
20.01.2023	12:50 PM	MS-Word	02:00 PM	Nikunmoni Chetia	V. Karmakar
23.01.2023	12:00 PM	MS-Word	01:15 PM	Nikunmoni Chetia	V. Karmakar
30.01.2023	11:00 AM	MS-Word	12:10 PM	Nikunmoni Chetia	V. Karmakar
01.02.2023	11:00 AM	MS-Word	01:25 PM	Nikunmoni Chetia	V. Karmakar
09.02.2023	09:30 AM	Internet	11:55 AM	Nikunmoni Chetia	V. Karmakar
11.02.2023	9:45 AM	Internet	12:23 PM	Nikunmoni Chetia	V. Karmakar
17.02.2023	09:30 AM	Theory	11:45 AM	Nikunmoni Chetia	V. Karmakar
14.03.2023	11:00 AM	Internet Theory	12:15 PM	Nikunmoni Chetia	V. Karmakar
15.03.2023	11:15 AM	Theory	01:00 PM	Nikunmoni Chetia	V. Karmakar
16.03.2023	12:00 PM	Theory	01:00 PM	Nikunmoni Chetia	V. Karmakar
17.03.2023	01:00 PM	Theory	02:05 PM	Nikunmoni Chetia	V. Karmakar
20.03.2023	11:35 AM	Theory	01:10 PM	Nikunmoni Chetia	V. Karmakar
22.03.2022	12:50 PM	Tally	02:20 PM	Nikunmoni Chetia	V. Karmakar
23.03.2022	12:00 PM	Tally	01:20 PM	Nikunmoni Chetia	V. Karmakar

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
28-09-2021	9:00 AM	Computer Theory	10:00 AM	Bornali Deka	Ramkumar
29-09-2022	9:00 AM	Computer Theory	10:00 AM	Bornali Deka	Ramkumar
10-10-2022	9:00 AM	Theory	10:00 AM	Bornali Deka	Ramkumar
11-10-2022	9:30 AM	MS-Paint	11:00 AM	Bornali Deka	Ramkumar
12-10-2022	11:30 AM	MS-Paint	01:00 PM	Bornali Deka	Ramkumar
17-10-2022	09:00 AM	MS-Word	10:00 AM	Bornali Deka	Ramkumar
19-10-2022	11:30 AM	MS-Word	01:20 PM	Bornali Deka	Ramkumar
21-10-2022	11:30 AM	MS-Word	01:00 PM	Bornali Deka	Ramkumar
28-10-2022	11:00 AM	MS-Word	01:30 PM	Bornali Deka	Ramkumar
01-11-2022	10:00 AM	MS-Word	11:00 AM	Bornali Deka	Ramkumar
07-11-2022	10:30 AM	MS-Word	01:00 PM	Bornali Deka	Ramkumar
09-11-2022	11:00 AM	MS-Word	01:00 PM	Bornali Deka	Ramkumar
17-11-2022	10:30 AM	MS-Excel	02:00 PM	Bornali Deka	Ramkumar
18-11-2022	11:00 AM	MS-Excel	01:40 PM	Bornali Deka	Ramkumar
21-11-2022	10:00 AM	MS-Excel	01:45 PM	Bornali Deka	Ramkumar
22-11-2022	10:30 AM	MS-Excel	01:50 PM	Bornali Deka	Ramkumar
19-12-2022	11:00 AM	MS-Excel	01:15 PM	Bornali Deka	Ramkumar
21-12-2022	10:00 AM	MS-Excel	01:30 PM	Bornali Deka	Ramkumar
22-12-2022	10:30 AM	MS-Excel	01:50 PM	Bornali Deka	Ramkumar
23-12-2022	10:30 AM	MS-Excel	01:15 PM	Bornali Deka	Ramkumar

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
24.12.2021	10:40 AM	MS-Excel	01:50 PM	Bornali Deka	[Signature]
26.12.2021	11:00 AM	MS-Excel	01:10 PM	Bornali Deka	[Signature]
20.01.2022	12:00 PM	MS-PowerPoint	02:00 PM	Bornali Deka	[Signature]
24.01.2022	12:00 PM	MS-PowerPoint	01:10 PM	Bornali Deka	[Signature]
09.02.2022	09:30 AM	Internet	11:55 AM	Bornali Deka	[Signature]
11.02.2022	09:45 AM	Internet	12:25 PM	Bornali Deka	[Signature]
17.02.2022	09:30 AM	Theory	11:45 AM	Bornali Deka	[Signature]
14.03.2022	11:00 AM	Internet Theory	12:15 PM	Bornali Deka	[Signature]
15.03.2022	11:15 AM	Theory Tally	01:00 PM	Bornali Deka	[Signature]
16.03.2022	12:00 PM	Theory Tally	01:00 PM	Bornali Deka	[Signature]
17.03.2022	01:00 PM	Tally Theory	02:05 PM	Bornali Deka	[Signature]
20.03.2022	11:35 AM	Tally Theory	01:10 PM	Bornali Deka	[Signature]
22.03.2022	12:00 PM	Tally	02:20 PM	Bornali Deka	[Signature]
23.03.2022	12:00 PM	Tally	01:20 PM	Bornali Deka	[Signature]
25.03.2022	12:00 PM	Tally	02:20 PM	Bornali Deka	[Signature]
27.03.2022	11:10 AM	Tally	12:20 PM	Bornali Deka	[Signature]
28.03.2022	01:00 PM	Tally	02:35 PM	Bornali Deka	[Signature]
31.03.2022	12:00 PM	Tally	02:30 PM	Bornali Deka	[Signature]
04.04.2022	01:00 PM	Tally	02:15 PM	Bornali Deka	[Signature]
06.04.2022	01:00 PM	Tally	02:20 PM	Bornali Deka	[Signature]

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Date	Arrival Time	Modules	Departure Time	Sign of student	Sign of faculty
29.09.2022	09:00 AM	Computer Fundamentals	10:00 AM	Janmoni Chetia	Ramulha
10.10.2022	09:00 AM	Theory	10:00 AM	Janmoni Chetia	Ramulha
12.10.2022	09:00 AM	MS Paint-	10:10 AM	Janmoni Chetia	Ramulha
14.10.2022	10:00 AM	MS-Paint-	11:15 AM	Janmoni Chetia	Ramulha
17.10.2022	09:00 AM	MS-Word	10:00 AM	Janmoni Chetia	Ramulha
19.10.2022	11:30 AM	MS-Word	01:20 PM	Janmoni Chetia	Ramulha
21.10.2022	11:30 AM	MS-Word	01:00 PM	Janmoni Chetia	Ramulha
23.10.2022	11:00 AM	MS-Word	01:30 PM	Janmoni Chetia	Ramulha
31.10.2022	11:30 AM	MS-Word	01:00 PM	Janmoni Chetia	Ramulha
01.11.2022	09:30 AM	MS-Word	11:00 AM	Janmoni Chetia	Ramulha
07.11.2022	10:30 AM	MS-Word	01:00 PM	Janmoni Chetia	Ramulha
09.11.2022	11:00 AM	MS-Word	01:00 PM	Janmoni Chetia	Ramulha
14.11.2022	10:30 AM	Excel	12:35 PM	Janmoni Chetia	Ramulha
16.11.2022	10:00 AM	MS-Excel	01:40 PM	Janmoni Chetia	Ramulha
18.11.2022	11:00 AM	MS-Excel	01:40 PM	Janmoni Chetia	Ramulha
21.11.2022	10:00 AM	MS-Excel	01:45 PM	Janmoni Chetia	Ramulha
22.11.2022	11:00 AM	MS-Excel	01:50 PM	Janmoni Chetia	Ramulha
28.11.2022	10:00 AM	MS-Excel	01:40 PM	Janmoni Chetia	Ramulha
14.12.2022	10:45 AM	MS-Excel	01:20 PM	Janmoni Chetia	Ramulha
15.12.2022	10:30 AM	MS-Excel	01:30 PM	Janmoni Chetia	Ramulha

(B) This record copy is to be kept in CEC centres only. This record copy can be verified by any authorized person from CEC Head Office and interact with both the student and faculty members directly about conducting the modules of the course as mentioned in the record copy. Modules are to be taught as per the prescribed syllabus of respective courses only.





Date	Assess Val Time	Modules	Superluxe Time	Sign of student	Sign of facu
16.12.2022	10:30AM	MS Excel	01:45PM	Danmonichetia	V. K. Sankar
17.12.2022	10:30AM	MS-Excel	01:15PM	Danmonichetia	V. K. Sankar
23.12.2022	10:30AM	MS-Excel	01:15PM	Danmonichetia	V. K. Sankar
24.12.2022	10:40AM	MS Excel	01:50PM	Danmonichetia	V. K. Sankar
26.12.2022	11:00AM	MS-Excel	01:10PM	Danmonichetia	V. K. Sankar
19.01.2023	12:10PM	MS-PowerPoint	01:45PM	Danmonichetia	V. K. Sankar
20.01.2023	12:00PM	MS-PowerPoint	02:00PM	Danmonichetia	V. K. Sankar
23.01.2023	12:00PM	MS-PowerPoint	01:15PM	Danmonichetia	V. K. Sankar
30.01.2023	11:00AM	MS-PowerPoint	12:10PM	Danmonichetia	V. K. Sankar
01.02.2023	11:00AM	MS-PowerPoint	01:25PM	Danmonichetia	V. K. Sankar
09.02.2023	09:30AM	Internet	11:55AM	Danmonichetia	V. K. Sankar
11.02.2023	09:45AM	Internet	12:25PM	Danmonichetia	V. K. Sankar
17.02.2023	09:30AM	Theory Internet	11:45AM	Danmonichetia	V. K. Sankar
14.03.2023	11:00AM	Theory	12:15PM	Danmonichetia	V. K. Sankar
15.03.2023	11:15AM	Tally	01:00PM	Danmonichetia	V. K. Sankar
16.03.2023	12:00PM	Tally Theory	01:00PM	Danmonichetia	V. K. Sankar
17.03.2023	01:00PM	Tally Theory	02:05PM	Danmonichetia	V. K. Sankar
20.03.2023	11:35AM	Tally Theory	01:10PM	Danmonichetia	V. K. Sankar
22.03.2023	12:00PM	Tally	02:20PM	Danmonichetia	V. K. Sankar
23.03.2023	12:00PM	Tally	01:22PM	Danmonichetia	V. K. Sankar

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
26.09.2022	9:00 AM	Computer Theory	10:00 AM	Anjali Kumari Bin	[Signature]
27.09.2022	9:00 AM	Computer Theory	10:00 AM	Anjali Kumari Bin	[Signature]
28.09.2022	9:00 AM	Computer Theory	10:00 AM	Anjali Kumari Bin	[Signature]
29.09.2022	10:00 AM	MS-Paint	11:00 AM	Anjali Kumari Bin	[Signature]
07.10.2022	10:00 AM	MS-Paint	11:00 AM	Anjali Kumari Bin	[Signature]
10.10.2022	9:20 AM	MS-Paint	10:20 AM	Anjali Kumari Bin	[Signature]
12.10.2022	9:30 AM	MS-Paint	10:50 AM	Anjali Kumari Bin	[Signature]
15.10.2022	10:00 AM	MS-WORD	11:15 AM	Anjali Kumari Bin	[Signature]
19.10.2022	09:25 AM	MS-WORD	11:00 AM	Anjali Kumari Bin	[Signature]
20.10.2022	11:10 AM	MS-WORD	12:00 PM	Anjali Kumari Bin	[Signature]
22.10.2022	12:20 PM	MS-WORD	01:00 PM	Anjali Kumari Bin	[Signature]
26.10.2022	10:30 AM	MS-WORD	12:30 PM	Anjali Kumari Bin	[Signature]
27.10.2022	12:35 PM	MS-WORD	02:00 PM	Anjali Kumari Bin	[Signature]
28.10.2022	10:00 AM	MS-WORD	11:20 AM	Anjali Kumari Bin	[Signature]
01.11.2022	10:45 AM	MS-WORD	11:40 AM	Anjali Kumari Bin	[Signature]
03.11.2022	11:00 AM	MS-WORD	12:40 PM	Anjali Kumari Bin	[Signature]
04.11.2022	11:35 AM	MS-WORD	01:10 PM	Anjali Kumari Bin	[Signature]
05.11.2022	11:10 AM	WORD	01:05 PM	Anjali Kumari Bin	[Signature]
09.11.2022	12:40 PM	WORD	02:00 PM	Anjali Kumari Bin	[Signature]
10.11.2022	10:00 AM	WORD	11:00 AM	Anjali Kumari Bin	[Signature]

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
10.11.2022	11:30 AM	MS-Word	12:50 PM	Angali Kumari Bin	Phanika
12.11.2022	11:20 AM	MS-Word	12:30 PM	Angali Kumari Bin	Phanika
16.11.2022	11:00 AM	MS-Excel	01:50 PM	Angali Kumari Bin	Phanika
18.11.2022	10:00 AM	MS-Excel	01:20 PM	Angali Kumari Bin	Phanika
21.11.2022	10:30 AM	MS-Excel	01:25 PM	Angali Kumari Bin	Phanika
22.11.2022	11:00 AM	MS-Excel	12:15 PM	Angali Kumari Bin	Phanika
28.11.2022	10:45 AM	MS-Excel	02:00 PM	Angali Kumari Bin	Phanika
30.11.2022	11:10 AM	MS-Excel	01:35 PM	Angali Kumari Bin	Phanika
15.12.2022	11:00 AM	MS-Excel	01:30 PM	Angali Kumari Bin	Phanika
20.12.2022	11:00 AM	MS-Excel	01:15 PM	Angali Kumari Bin	Phanika
21.12.2022	11:00 AM	MS-Excel	01:30 PM	Angali Kumari Bin	Phanika
22.12.2022	10:30 AM	MS-Excel	01:50 PM	Angali Kumari Bin	Phanika
23.12.2022	10:30 AM	MS-Excel	01:10 PM	Angali Kumari Bin	Phanika
26.12.2022	10:50 AM	MS-Excel	01:10 PM	Angali Kumari Bin	Phanika
18.01.2023	11:15 AM	MS-PowerPoint	12:30 PM	Angali Kumari Bin	Phanika
19.01.2023	10:30 AM	MS-PowerPoint	12:10 PM	Angali Kumari Bin	Phanika
20.01.2023	10:30 AM	MS-PowerPoint	12:05 PM	Angali Kumari Bin	Phanika
23.01.2023	10:30 AM	MS-PowerPoint	12:50 PM	Angali Kumari Bin	Phanika
24.01.2023	10:40 AM	MS-PowerPoint	01:15 PM	Angali Kumari Bin	Phanika
25.01.2023	09:30 AM	MS-PowerPoint	11:50 PM	Angali Kumari Bin	Phanika

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
10.10.2022	11:00 AM	Computer Theory	12:00 PM	Somirion Das	Kaulgar
12.10.2022	11:00 AM	Theory	12:00 PM	Somirion Das	Kaulgar
13.10.2022	11:10 AM	MS-Paint	12:20 PM	Somirion Das	Kaulgar
17.10.2022	11:00 AM	MS-Paint	01:00 PM	Somirion Das	Kaulgar
19.10.2022	11:00 AM	MS-Paint	12:20 PM	Somirion Das	Kaulgar
20.10.2022	11:00 AM	MS-Word	12:25 PM	Somirion Das	Kaulgar
20.10.2022	01:00 PM	MS-Word	02:30 PM	Somirion Das	Kaulgar
21.10.2022	10:40 AM	MS-Word	11:25 AM	Somirion Das	Kaulgar
22.10.2022	10:00 AM	MS-Word	11:00 AM	Somirion Das	Kaulgar
27.10.2022	11:00 AM	MS-Word	12:10 PM	Somirion Das	Kaulgar
01.11.2022	11:00 AM	MS-Word	12:00 PM	Somirion Das	Kaulgar
14.11.2022	01:15 PM	MS-Excel	02:10 PM	Somirion Das	Kaulgar
16.11.2022	11:00 AM	MS-Excel	01:50 PM	Somirion Das	Kaulgar
22.11.2022	11:00 AM	MS-Excel	01:15 PM	Somirion Das	Kaulgar
31.11.2022	11:00 AM	MS-Excel	01:40 PM	Somirion Das	Kaulgar
19.01.2023	12:00 PM	MS-PowerPoint	01:45 PM	Somirion Das	Kaulgar
20.01.2023	12:00 PM	MS-PowerPoint	02:00 PM	Somirion Das	Kaulgar
23.01.2023	12:45 PM	MS-PowerPoint	01:55 PM	Somirion Das	Kaulgar
24.01.2023	12:20 PM	MS-PowerPoint	01:50 PM	Somirion Das	Kaulgar
25.01.2023	11:10 AM	MS-PowerPoint	11:50 AM	Somirion Das	Kaulgar

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
08.02.2023	9:15 AM	Internet	10:30 AM	Samirson Das	Rahul
13.02.2023	9:15 AM	Internet	10:30 AM	Samirson Das	Rahul
14.02.2023	9:15 AM	Internet	10:30 AM	Samirson Das	Rahul
15.02.2023	9:15 AM	Theory	10:20 AM	Samirson Das	Rahul
24.03.2023	12:45 PM	Tally	02:10 PM	Samirson Das	Rahul
25.03.2023	12:40 PM	Tally	02:20 PM	Samirson Das	Rahul
31.03.2023	12:30 PM	Tally	02:25 PM	Samirson Das	Rahul
01.04.2023	11:30 AM	Theory	12:30 PM	Samirson Das	Rahul
03.04.2023	12:00 PM	Tally	02:15 PM	Samirson Das	Rahul
06.04.2023	01:00 PM	Tally	02:00 PM	Samirson Das	Rahul
08.04.2023	12:15 PM	Tally	01:45 PM	Samirson Das	Rahul
06.06.2023	12:15 PM	Test Class	01:50 PM	Samirson Das	Rahul
07.06.2023	12:00 PM	Language	02:15 PM	Samirson Das	Rahul
13.06.2023	12:30 PM	Language	02:20 PM	Samirson Das	Rahul
14.06.2023	11:00 AM	Final Exam	02:05 PM	Samirson Das	Rahul
15.06.2023	11:00 AM	Final Practical	01:30 PM	Samirson Das	Rahul

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CEC

Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
26.09.2022	11:00 AM	Computer Theory	12:00 PM	Amit Dey	Rasmelkar
27.09.2022	11:00 AM	Computer Theory	12:00 PM	Amit Dey	Rasmelkar
28.09.2022	11:00 AM	Theory	12:00 PM	Amit Dey	Rasmelkar
29.09.2022	11:00 AM	MS-Paint	12:20 PM	Amit Dey	Rasmelkar
10.10.2022	12:10 PM	MS-Paint	01:40 PM	Amit Dey	Rasmelkar
14.10.2022	12:00 PM	MS-Word	01:10 PM	Amit Dey	Rasmelkar
17.10.2022	12:00 PM	MS-Word	01:50 PM	Amit Dey	Rasmelkar
19.10.2022	11:00 AM	MS-Word	12:10 PM	Amit Dey	Rasmelkar
21.10.2022	11:00 AM	MS-Word	12:30 PM	Amit Dey	Rasmelkar
26.10.2022	11:00 AM	MS-Word	01:00 PM	Amit Dey	Rasmelkar
31.10.2022	12:00 PM	MS-Word	02:00 PM	Amit Dey	Rasmelkar
01.11.2022	10:00 AM	MS-Word	12:00 PM	Amit Dey	Rasmelkar
04.11.2022	11:00 AM	MS-Word	12:15 PM	Amit Dey	Rasmelkar
07.11.2022	10:30 AM	MS-Word	01:30 PM	Amit Dey	Rasmelkar
09.11.2022	10:30 AM	MS-Word	01:40 PM	Amit Dey	Rasmelkar
11.11.2022	10:30 AM	MS-Word	12:00 PM	Amit Dey	Rasmelkar
14.11.2022	11:20 AM	MS-Excel	01:30 PM	Amit Dey	Rasmelkar
16.11.2022	11:00 AM	MS-Excel	12:05 PM	Amit Dey	Rasmelkar
17.11.2022	12:10 PM	MS-Excel	02:20 PM	Amit Dey	Rasmelkar
18.11.2022	11:00 AM	MS-Excel	01:40 PM	Amit Dey	Rasmelkar

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Date	ARRIVAL TIME	Modules	DEPARTURE TIME	Sign of student	Sign of faculty
24.12.2022	11:20 AM	Notes practice	01:40 PM	Amit Sanyal	V. Karmakar
26.12.2022	10:50 AM	MS-Excel	01:10 PM	Amit Sanyal	V. Karmakar
13.01.2023	10:15 AM	MS-PowerPoint	12:00 PM	Amit Sanyal	V. Karmakar
19.01.2023	10:30 AM	MS-PowerPoint	12:10 PM	Amit Sanyal	V. Karmakar
20.01.2023	10:30 AM	MS-PowerPoint	12:05 PM	Amit Sanyal	V. Karmakar
23.01.2023	10:30 AM	MS-PowerPoint	12:45 PM	Amit Sanyal	V. Karmakar
24.01.2023	12:00 PM	MS-PowerPoint	01:35 PM	Amit Sanyal	V. Karmakar
25.01.2023	11:00 AM	MS-PowerPoint	11:50 AM	Amit Sanyal	V. Karmakar
01.02.2023	01:00 PM	MS-PowerPoint	02:50 PM	Amit Sanyal	V. Karmakar
02.02.2023	12:00 PM	MS-PowerPoint	01:20 PM	Amit Sanyal	V. Karmakar
03.02.2023	10:20 AM	MS-PowerPoint	11:10 AM	Amit Sanyal	V. Karmakar
09.02.2023	10:05 AM	Internet	12:00 PM	Amit Sanyal	V. Karmakar
11.02.2023	09:45 AM	Internet	11:10 AM	Amit Sanyal	V. Karmakar
17.02.2023	09:15 AM	Theory	11:10 AM	Amit Sanyal	V. Karmakar
15.03.2023	11:10 AM	Theory Tally	12:30 PM	Amit Sanyal	V. Karmakar
16.03.2023	12:00 PM	Theory Tally	01:30 PM	Amit Sanyal	V. Karmakar
17.03.2023	11:20 AM	Theory Tally	02:00 PM	Amit Sanyal	V. Karmakar
18.03.2023	11:30 AM	Theory Tally	01:50 PM	Amit Sanyal	V. Karmakar
22.03.2023	11:10 AM	Tally	02:20 PM	Amit Sanyal	V. Karmakar
23.03.2023	01:00 PM	Tally	02:30 PM	Amit Sanyal	V. Karmakar

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# EXAMINATION GUIDELINES



Issued by CEC Head Office, Guwahati. Dated : 23<sup>rd</sup> December, 2022

To be implemented from 1<sup>st</sup> February'2023

To,

Mr. Prasenjit Karmakar  
Director – CEC Naharkatia (061)

It is hereby informed to you to strictly follow the CEC Examination Guidelines attached herein from 1<sup>st</sup> February, 2023 without fail. It should be followed in your CEC Franchisee without any discrimination.

Please feel free to contact me for any information.

Date : 31<sup>st</sup> January, 2023

(Dipankar Dutta)  
Founder President,  
CEC



# **EXAMINATION GUIDELINES of CEC**

**To be strictly followed by all CEC Franchisees**



## **1 (A) Mid Term Examination, Surprise Tests, Mock tests**

There will be a Mid Term Examination for every Six months and above duration courses. (Excluding CEE) The students with course duration of three months or less will have to appear for a Final examination only towards the end of the course. CEC Franchisees are also encouraged to organise Surprise Tests, Mock tests to enhance the skills of the students and to make them prepare for the final examination. **BUT No marks or percentage of Marks of Mid Term Examination, Mock test, surprise tests will be carried forward to the final examination marks.**

### **DETAILED PROCEDURES FOR FINAL EXAMINATION**

## **2 (A) Syllabus, Attendance, Fees**

- i. The CEC franchise should ensure that the syllabus is completed before examination for each student.
- ii. The students should have at least 75% Attendance when they appearing the Examination as mentioned in the prospectus. The verification of attendance may be done by authorities at any time from the Daily Record Copies of the students. The Centre Directors must ensure that these copies are kept securely.
- iii. The examination can be organized for individual students means there is no need to wait for a group of students to arrange an examination.
- iv. Every student must clear their respective course fees before appearing in examination. No student will be permitted to appear for examination if any dues are pending against them.

## **2 (B) Scheduling Final Examination**

- i. The CEC centre will maintain an Examination Record Register with the following details.  
*Date & Time of Examination, Name of the student, Course, Regn No., Theory/Practical Exam, Duration, Signature of The Student, Alternative subjects (database/Accounting) / Programming, Marks Obtained, Signature of Authorised Person.*
- ii. It is mandatory to complete the examination procedure within the course duration time as mentioned in the prospectus of CEC. For any delays thereof the respective student and the centre director may have to provide written documentation and explanations with supportive documentations to avoid any kind of fines/penalties etc. levied by the CEC Head Office.
- iii. The students will have to be informed well in advance (minimum 7 days) before the date of the examination. Date & time will be fixed by the Centre. The



students will have to visit the centre and complete the above details and sign the Examination Register that he/she will appear for the examination on the given date & time.



- iv. The CEC franchisee should send an email to CEC Head Office at [cechelpine@gmail.com](mailto:cechelpine@gmail.com) informing about the date, time, name and Regn number of students, courses minimum 7 days before the examination.
- v. Question papers for respective exams will be prepared by respective faculties and should be submitted to the examination controller or to the Director of CEC franchisee before 4 days of examination date. The respected faculty members can contact CEC Head Office for any suggestions/discussions etc. for preparing the question papers. **They can contact the CEC Head Office at [cechelpine@gmail.com](mailto:cechelpine@gmail.com) from the official email id of the centre or the centre director for preparing the question papers.**
- vi. Students should be provided with sample question papers for understanding the patterns and preparations for the examination.
- vii. Examination Time will be 3 hours for a paper of 100 marks and 2 hours for a paper of 50 marks.

**2 (C) The Marks of the final examination for the CEC courses is as follows:**

**a. Courses : ICA/BCA/SHN**

- 50 marks in Theory and 50 Marks in Practical.
- Total Marks - 100

**b. Courses : DCA/DASA/DCHE/ DWGD/DCTT/D-Mac/DAG/DSMM/DCSA**

- Theory – One paper of 100 marks
- Practical - One paper 50 Marks
- Total Marks : 150

**c. Courses : PGDCA / ADCA/ DA / MHE**

- Theory – One paper of 100 marks
- Practical – One paper of 100 marks
- Project & Presentation – 100 marks
- Total marks 300

**d. Course : CEE**

**1<sup>st</sup> Semester to 3rd Semester**

In every semester:

- Theory – One paper of 100 marks
- Practical – One paper of 50 marks

**4<sup>th</sup> Semester (To be completed in CEC Head Office as mentioned in the prospectus)**

- Theory – One paper of 100 marks
- Practical – One paper of 50 marks
- Project & Presentation - 100 marks
- **Grand Total marks 700**



## e. CRASH COURSES

### Only Practical Paper

**Course : AUTOCAD (This course will have only one practical paper)**

- Practical – One paper of 100 marks

### Theory & Viva

**Course : Spoken English (Crash Course)**

- Theory – One paper of 50 marks
- Viva – 50 marks
- Total marks 100

### Part Practical and Part Theory papers:

*All other Crash Courses mentioned in the Prospectus*

- Theory Paper 50 Marks
- Practical Paper 50 Marks
- Total Marks 100

***For other courses not mentioned herein please contact CEC Helpline by sending an email to [cechelpine@gmail.com](mailto:cechelpine@gmail.com) for the marks details etc.***

## 2 (D) Theory Examination procedures:

- The students will be given an answer script and a question paper. The question paper has to be attached with the answer script after completion.
- The student will write the following details in the Front page of the answer script
  - Name
  - Course name
  - Registration number
  - Date
  - The choices of Database Mngt Software / Accounting software
  - The choices of programming Language as per their course curriculum
  - Full signature
- An invigilator or concerned faculty member or Centre Director must put their full name and full signature with date after verification of the Name, course, CEC registration number etc. in the answer script.
- Cell Phones or any electronic gadgets are Strictly Prohibited in the Examination Hall.



## 2 (E) Practical Examination procedures:

The students will be given an answer script and a question paper. The question paper has to be attached with the answer script after completion.

- ii. The student will write the following details in the Front page of the answer script
  - a. Name
  - b. Course name
  - c. Registration number
  - d. Date
  - e. The choices of Database Mngt Software / Accounting software (if any)
  - f. The choices of programming Language as per their course curriculum (if any)
  - g. Full signature
- iii. An invigilator or concerned faculty member or Centre Director must put their full name and full signature with date after verification of the Name, course, CEC registration number etc. in the answer script.
- iv. **The students must write down the syntax, procedures, programming codes, steps etc. for each of the questions mentioned in the practical examination paper in the answer script with respective question numbers.**
- v. An invigilator or concerned faculty member or Centre Director will ensure that the practical answers done by the students will be stored in a designated area of the local machine. The folder should be marked with the name and Regn No. of the student. Later these folders may be stored in separate online storage like Google drive or kept in a secure location / drive for further verification by any authority.
- vi. Cell Phones or any electronic gadgets are Strictly Prohibited in the Examination Hall.

[Please feel free to contact CEC Head Office for any help in the examination process by mailing to [cechelpine@gmail.com](mailto:cechelpine@gmail.com)]





### 3(A) Evaluation Procedure

- i. Answer scripts will be verified by the respective faculties and should submit the verified Answer scripts within 7 days of the examination date. The faculties will have to sign on the Answer Sheets and the Mark List before submitting to the Director of CEC Franchisee.
- ii. The Centre Director will Sign on each of the Examination Copies and the Marks Lists and ensure that the marks are correctly entered in the **Main Admission register** and the Examination register.
- iii. In any circumstances the answer scripts will not be returned to the students. However the respective faculties can show the answer scripts to the students for any mistakes / wrong answers done by the students.
- iv. The answer scripts will have to be kept at the respective CEC Franchisee which will be checked by the visiting auditors or to be sent to Head Office for re-evaluation as and when needed. Please Keep the Daily Record Books, Examination copies and other student related documents safely for verification purposes of any Govt. agencies and CEC Head Office.

### 3 (B) Pass Marks & Grades

- i. The pass mark for every course is 30%.
- ii. 60% or above will be regarded as Grade A, 45% to 59.99 % will be regarded as Grade B and from 30% to 44.99 % will be regarded as Grade C.

### 3 (C) Re-Examination Procedure

- i. If a student fails or wants to better his / her marks he/she can apply for a re/betterment examination. An application has to be given by the student for the same. If the application is granted he/she can appear in a re/betterment examination which will be held with normal examination schedules. Re/Betterment examinations will not be held separately. One chance of a betterment examination will be free. If he/she fails in the re/betterment examination then he/she has to pay Rs.1000/- as examination fee for the next re/betterment examination.





#### 4 (A) Application for Diploma & Certificates

The respective Centre Director should apply to the CEC Head Office within 7 days after declaring the results of the examination for the Diploma/Certificates for the passed students after maintaining every relevant and slated rules of CEC Head Office. Any discrepancies of documents, due revenues will delay the process of issuing diploma/certificate to the students and the CEC Head Office will have no responsibility for any consequences arising from such delays and discrepancies by the CEC Franchisee.

#### 4(B) Change of any rules and guidelines

The CEC Head Office reserves the right to change any of the above guidelines keeping in view of the need and development of CEC. However the CEC Franchisees must follow every guideline in a strict manner and no changes will be allowed to be made from the CEC Franchisee. CEC Head Office will have no responsibility for any consequences arising from any unauthorised changes and discrepancies by the CEC Franchisee.

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[Please feel free to contact CEC Head Office for any help in the examination process by mailing to [cechelpine@gmail.com](mailto:cechelpine@gmail.com)]

#### **Contact Persons in this regard:**

1. Dipankar Dutta, Founder President, CEC, Ph:9706079999
2. Jyoti Rupam Dutta, Executive Director, CEC. Ph: 9706079919
2. Nipam Dutta, Director, CEC Head Office. Ph: 9864062129





# COMPUTER EDUCATION CENTRE

Regn. No. : 1310/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that BARASHA PHUKAN  
of No. 2 Longjong- Naharkatia, Dist. Dibrugarh, Assam has passed the  
**DIPLOMA IN COMPUTER APPLICATION (DCA)**

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Prasannjit Karmacharya*

CENTRE DIRECTOR

*Nita Paul*

FACULTY

*Chiranjit*

PRESIDENT

\*Covers ----- Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP -----  
----- Tally, C++, Internet, Overview of Graphics Designing -----

with grade **A** / B / **C** (Duration **6 Months**), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

*Student's Professional Workstation*

Regd. under S.R. Act XXI 1860, Govt. of Assam (India)

H.O. : SILPUKHURI, Guwahati- 781 003 (India) Ph. : 91 9854079999. Web site : [www.cecassam.com](http://www.cecassam.com)





# COMPUTER EDUCATION CENTRE

Regn. No. : 1306/10/2022/061

CENTRE : NAHARKATIA

## Diploma





This is to certify that AKHILESH PANDIT  
of Vill. Tanti Pather, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)


Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



  
CENTRE DIRECTOR

  
FACULTY

  
PRESIDENT

\*Covers -----Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP-----  
-----Tally, C++, Internet, Overview of Graphics Designing-----

with grade ☒ A / ☐ B / ☐ C (Duration **6 Months** ), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1303/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that NIKUMONI CHETIA  
of Vill. No. 1 Habichengelijan, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)  
Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023  
Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Paasmit Karmachar*

CENTRE DIRECTOR

*Nita Paul*

FACULTY

*Chiranjit*

PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP  
Tally, C++, Internet, Overview of Graphics Designing

with grade ●/●/C (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

*Student's Professional Workstation*

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1299/10/2022/061

CENTRE : NAHARKATIA

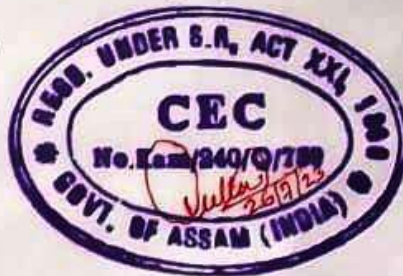
## Diploma



This is to certify that JANMONI CHETIA  
of Chelleng Gaon, Kaliapani, Naharkatia, Assam has passed the  
**DIPLOMA IN COMPUTER APPLICATION (DCA)**

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Prasannjit Karmakar*  
CENTRE DIRECTOR

*Nita Paul*  
FACULTY

*[Signature]*  
PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP

Tally, C++, Internet, Overview of Graphics Designing

with grade ●/●/●/C (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1297/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that BORNALI DEKA

of Naharkatia Rampur Gaon, Dist. Dibrugarh, Assam

has passed the

DIPLOMA IN COMPUTER APPLICATION (DCA)

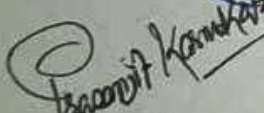
Examination\* held by the NAHARKATIA

centre of the


institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



  
CENTRE DIRECTOR

  
FACULTY

  
PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP

Tally, C++, Internet, Overview of Graphics Designing

with grade ●/●/C (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

*Student's Professional Workstation*

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1296/10/2022/061  
CENTRE : NAHARKATIA

## Diploma



This is to certify that UDDIPTA GOGOI  
of Vill. Joypur Baghmara, Dist. Dibrugarh, Assam has passed the  
**DIPLOMA IN COMPUTER APPLICATION (DCA)**

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Prasanta Kumar*  
CENTRE DIRECTOR

*Nita Paul*  
FACULTY

*Prasanta Kumar*  
PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP  
Tally, C++, Internet, Overview of Graphics Designing

with grade A/●/● (Duration **6 Months**), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

*Student's Professional Workstation*

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1295/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that KAPIL MECH KACHARI  
of Joypur- Faltutola Gaon, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Prasanta Kumar*

CENTRE DIRECTOR

*Nita Paul*

FACULTY

*Signature*

PRESIDENT

\*Covers -----Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP-----  
-----Tally, C++, Internet, Overview of Graphics Designing-----

with grade A/●/● (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1294/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that RIYA BHADRA  
of Joypur Daily Bazar, Near I.B Road, Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)  
Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023  
Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Signature of Centre Director*

CENTRE DIRECTOR

*Signature of Faculty*

FACULTY

*Signature of President*

PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP  
Tally, C++, Internet, Overview of Graphics Designing

with grade A/●/● (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

*Student's Professional Workstation*

Regd. under S.R. Act XXI 1986, Govt. of Assam (India)

H.O. : SILPUKHURI, Guwahati- 781 003 (India) Ph : 91 9854079999 □ Web site [www.cecassam.com](http://www.cecassam.com)





# COMPUTER EDUCATION CENTRE

Regn. No. : 1288/10/2022/061

CENTRE : NAHARKATIA

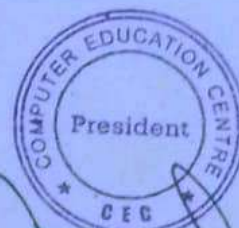
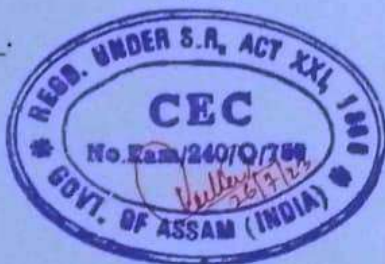
## Diploma



This is to certify that ANJALI KUMARI BIN  
of Tipam- Joypur, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*[Signature]*

CENTRE DIRECTOR

*[Signature]*  
NIFA PAUL  
FACULTY

*[Signature]*

PRESIDENT

\*Covers -----Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP-----

-----Tally, C++, Internet, Overview of Graphics Designing-----

with grade **B** (Duration **6 Months**), as per the standards prescribed by the Computer Society of India (CSI).

# CEC

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1282/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that KARINA BORMAN  
of Namphakey Village, Naharkatia, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*P. Sanyal*  
CENTRE DIRECTOR

*Nita Paul*  
FACULTY

*Chiranjit*  
PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP  
Tally, C++, Internet, Overview of Graphics Designing

with grade B / (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI)

# CEC

*Student's Professional Workstation*

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H.O. : SILPUKHURI, Guwahati- 781 003 (India) Ph. : 91 9854079999 □ Web site : [www.cecassam.com](http://www.cecassam.com)





# COMPUTER EDUCATION CENTRE

Regn. No. : 1283/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that AMIT DEY

of Vill. Hatigarh Block, Naharkatia, Dist. Dibrugarh, Assam has passed the

DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



*Signature of Centre Director*

CENTRE DIRECTOR

*Signature of Faculty*

FACULTY

*Signature of President*

PRESIDENT

\*Covers Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP

Tally, C++, Internet, Overview of Graphics Designing

with grade A/●/● (Duration 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

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# COMPUTER EDUCATION CENTRE

Regn. No. : 1298/10/2022/061

CENTRE : NAHARKATIA

## Diploma



This is to certify that SOMIRON DAS  
of Bamun Gaon, Duliajan, Dist. Dibrugarh, Assam has passed the  
DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination\* held by the NAHARKATIA centre of the  
institute in the month of JUNE, 2023

Given under the seal and authority of the institute, this 26th of  
JULY, 2023



CENTRE DIRECTOR



NAHA PAUL  
FACULTY



*[Signature]*

PRESIDENT

\*Covers ———Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP———  
—————Tally, C++, Internet, Overview of Graphics Designing—————

with grade **●** / **B** / **●** (Duration **6 Months** ), as per the standards prescribed by the Computer Society of India (CSI)

# CEC

*Student's Professional Workstation*

Regd. under S.R. Act XXI 1860, Govt. of Assam (India)

H.O. SILPUKHURI, Guwahati- 781 003 (India) Ph. : 91 9854079999. Web site : [www.cecassam.com](http://www.cecassam.com)