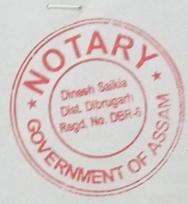


असम ASSAM



SI No. 8822 Date 28/06/2022 E 587718

OTHER DESIGNATION Road, Wo. DBR-8



Memorandum of Understanding

Between

Naharkatiya College, Naharkatia Dist; Dibrugarh, Assam And

Computer Education Centre (CEC-Naharkatia)
Dist: Dibrugarh, Assam

Memorandum of understanding Between Naharkatiya College, Naharkatia and Computer Education Centre (CEC), Naharkatia. The memorandum of understanding is drawn up and agree upon to establish co-operation between the educational institution.

Naharkatiya College at a glance

Naharkatiya College, Naharkatia Assam was established on 2nd August, 1964. Eminent Scholar and Litterateur Pandit Ram Prasad Chaliha was its founder principal. From its modest inception as an Arts College, Naharkatiya College has now developed into its present stature of a famous full fledged degree college imparting higher education in Arts and Commerce stream. It is affiliated to the Dibrugarh University and registered under 2(F) and 12(B) of the University Grant Commission Act, 1956. The college has the distinction of being assessed and accredited by the NAAC in twice times and was placed in Grade B in a four point scale. The college has celebrated its Golden Jubilee in the year 2014 with a long and continuous program. The college has developed its own unique philosophy and vision, mission and programs of action.

About The College

Establishment: Year of establishment 1964.

Courses : Three Years Degree Course.

Stream : Arts and Commerce.

Honours : Assamese, Education, Political Science, Economics, English, Finance and

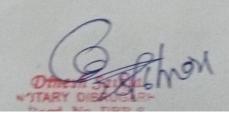
Accountancy, Management.

General : General Degree Course.

Facilities : The college has a well equip library with a stock of about 29000 books and

Computer with internet facilities, Playground, Auditorium, Gym, Hostel

facilities, Volleyball complex, Digital Seminar Hall.





CEC at a glance

The journey began with one desk and two computers in the year 1994. Pushed and thrown by the tides, CEC learned how to mark its presence in the highly competitive market. Commencing its journey with small classified advertisements, Dipankar Dutta focused on the niche market of Guwahati's sky-soaring need of computer education. CEC marked its path ever since the time when computer was a luxury in Assam. It was indeed difficult for Dutta to break the stereotype mindset of the local people who were scared of entering a computer lab with the fear of mishandling the gadget. Computer labs back then were no less than a temple where one needs to be dust proof and should remove the footwears outside. This fear acted as a constant hindrance amongst the people to motivate them to increase their footfalls in such labs. However, overcoming all the odds, with fits and starts, CEC managed to grow constantly. And today, it is an enormous family with over 2500 working members, over 5 lakhs qualified students, and with over 180 centers in the entire North East India. CEC 21 centers in Guwahati city alone that produces hundreds of computer and vocational literates every year successfully. As an icing to the cake CEC is the proud producer of over 4 lakhs government job holders and self employed youths in the region.

We believe in the moto of change management and never ending education process. We hope to grow more with the blessings of the people of the region.

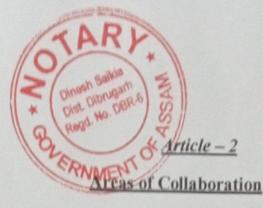
We hereby authorized Prasanjit Karmakar, Director, CEC-Naharkatia will be the authorized signatory of the MOU.

Article - 1

Objectives of co-operation

The objectives of this memorandum of understanding (MOU) is to cooperate in educational and social projects.

- To promote and enhance academic interest between Naharkatiya College and CEC Naharkatia.
- 2. To provide an atmosphere of sharing expertise and knowledge among the students and the facilities between the two parties.



Naharkatiya College and CEC Guwahati hereby agree to encourage academic cooperation:

- 1. Building for Classes will be provided by the Naharkatiya College.
- 2. The computer laboratory will be provided by the Naharkatiya College.
- 3. The Faculty member for the courses should be provided by CEC Naharkatia.
- The fees collected for the courses will be shared between CEC Naharkatia and Naharkatiya College at a ratio of 60:40.
- The maintenance of hygienic atmosphere and security Services will be provided by Naharkatiya College.
- Regular official assistance including Grade IV Services will be provided by the Naharkatiya College.
- 7. The repairing and maintenance expenditure of the computers will be incurred at the ratio of 1:1.
- 8. The electricity expenditure with 24 hours power back-up will be beared by Naharkatiya College.
- 9. Periodical discussion will be held between the parties at a regular interval.
- 10. The study material for the courses will be provided by CEC-Naharkatia.
- 11. The Registration fees 100/- and Prospectus Fees 30/- will be collected by CEC-Naharkatia.

Article - 3

COURSE DETAILS

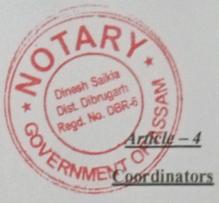
- Diploma in Computer Application (DCA)
 Duration 6 months, Eligibility: 10+2 appeared or above
- 2. Post Graduate Diploma in Computer Application (PGDCA)

Duration 1 year. Eligibility: Pursuing Degree / Graduate)

3. Advance Diploma in Computer Application.(ADCA)

Duration 1 year. Eligibility: HSLC appeared or above

Official Straword
N'ITARY OBRUGARH
Regd No. DBR. B



Both parties will designate persons who have responsibility for coordination and implementation of this agreement.

Article - 5

Rights

Both parties will honour their individual rights in performing their day to day academic activities. The collaborative activities under this agreement will be worked out on a case to case basis without deferring the Intellectual Property Rights (IPR) of both the parties.

Article - 6

Area of Activities

- I. The parties agree to implement the programs stated in Article-2
- II. Any changes of the programme shall be mutually agreed upon by the parties.

Article - 7

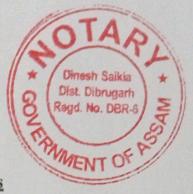
Confidentiality

In the event that other party wishes to disclose any data and or information supplied in or resulted from the implementation of the MOU disclosing party shall have prior written consent from the other party.

Article - 8

Limitation of Activities

The parties shall ensure that their personnel engaged in the activities under this MOU shall engage only in activities under the framework of this MOU with respect to national law and regulation of the respective countries.



Article -9

Settlement of Disputes

Any dispute concerning the interpretation and/or application of this MOU shall be settled amicably through consultation or negotiation between the parties.

Article - 10

Amendment

- i) This MOU may be amendment or revised at any time by mutual written consent of the parties and such amendment shall from an integral part of this MOU.
- ii) Such amendment or revision shall come into force on the date as may be determined by the parties.

Article - 11

Duration

This memorandum of understanding will be for five years from resigning date year of MOU. Academic activities will be for five years i.e. from 2022 to 2027.

Dinesh State Work
NOTARY DIBAGARO
Regd, No. DBB-8

AGREED



Naharkatiya College, Naharkatia
Dist: Dibrugarh, Assam
And
Computer Education Centre (CEC), Naharkatia
Dist: Dibrugarh, Assam

Dr. Jyoti Prasad Konwar Principal Naharkatiya College Naharkatia, Assam. Prasanjit Karmakar Director Alanaharia Director CEC - Naharkatia Dist: Dibrugarh, Assam.

AUTHENTICATED BY

Dimesa Sanch Chore
NOTARY DIBROGARH
Regd. No. DBR-8

OFFICE OF THE PRINCIPAL



Naharkatiya College

Naharkatia, Dist: Dibrugarh, Assam - 786610
Email-nhkcollege@yahoo.co.in, nhkcollege@gmail.com

<u>Ref. No.NC</u> <u>Date: 20-09-2023</u>

Summary Report of Activities under MOUs Signed

Sl No	Institute	Start Date	End Date	Nature of Collaboration	Activities
1	Bajaj Finserv Ltd. 8010, F- Wing, 8th Floor, Lohegaon, Viman Nagar, Pune- 411014	19 th Oct 2022	18 th Oct 2024	Employability Skill Development of Students	1. CPBFI- An Employability Skill Development Course 2. HR workshop
2	Computer Education Centre, Naharkatia, Assam	28th June, 2022	27th June, 2027	Computer Education at Concessional Rate	Concessional Computer Education
3	Wangcha Rajkumar Govt. College, Deomali, Arunachal Pradesh	25th June, 2022	24th June, 2027	Academic	1. CulturalExchange Program
4	Mahapurush Srimanta Sankardeva ViswaVidyalaya, Nagaon, Assam	30 th July 2022	29 th July 2027	Academic	
5	Sonari Commerce College, Sonari, Charaideo, Assam	3rd June, 2022	2 nd June, 2027	Academic	
6	Duliajan College, Dibrugarh, Assam	27 th Jun 2022	26 th Jun 2027	Academic	Faculty Exchange Program
7	Gratia Technology Pvt. Ltd., Christian Basti, Guwahati-5, Assam	15th Nov, 2022	14th Nov, 2027	Use of ICT and Cyber Awareness	Cyber Security Awarness Workshop
8	Heartfulness Institute, Mission Road, Tinsukia, Assam, PIN- 786125	12th April, 2023	11th April, 2024	Promotion of Heartfullness Activities	
9	Tingkhong College, Tinkhong, Dibrugarh, assam	24th April, 2023	23 rd April, 2028	Academic	Faculty Exchange Program

Principal Naharkatiya College





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Date	ARRIVAL. TIME	Modules	DEPERTURE TIME	Sign of student	
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This record copy is to be kept in **CEC** centres only. This record copy can be verified by any authorized person from **CEC** Head Office and interact with both the student and faculty members directly about conducting the modules of the course as mentioned in the record copy. Modules are to be taught as per the prescribed syllabus of respective courses only.



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20.03.2023	11.30 AM	Theory	og acopm	100 Carlo Ca	1000
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~-1.29.2023	11:15 am	Tally	01:02pm		1
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45-03 2023	01°00 Pm	Tally	2.20 PM	Kapil Mech Kacharii	Manufres
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24 01-20 20	10'30AH	Ms-Pavergint	12:10 PM	Barasha Phukan	Parameter .
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13-02-2025	9-30AN	Internet	12'15PM	Barasha Thukan	Hom ch
14.02.202B	10.00 AM	luternet	12'40 PM	Barasha Phukan	
15.02 2023	09.45 Am	Thony	11:50 AM	Barasha Phukan	Mal (3
17-02-202B	10'60AH	Theory	11-45AH	Barasha Phukar	
2002.2028	20-30 AH	Telly	12-10 Piy	Barasha Phukan	
27-02.202			12-10 PM	Barasha Phukas	100 m/cs
06.04.202	3 11 30 Am	Unicod	01°15 Pm	Barasha Phukan	(A Commented
10.04.202	3 11.20 AM	Vnícode	01:12 Pm	Barusha Phukar	Acsmallet
18.04.2023	11.30 AH	Code	01-4014	Barasha Phukan	Malse
12.05.202		July Theory	01-10 PM	Barrasha Phukan	- CONTROL
T.	THE REST OF THE PERSON OF THE	OFC	ally This report conv	can be verified by any auth	orized person from CEC

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Date	ARRIVAL	Modules	DEPERTURE PIME	Sign of student	Sign of faculty
28-13, 2021	10.00 AH	Computer	(1'OD AV	Karung Bollman	Maruhan
29.09.2022	10.00 Aly	Cw.	NEVO. 14	Karing BOHMAN	Rankel
18.10.2022	11'00AH	Theoly	11 00 AM	Karring Borman	Randas
11.10.2022	(1 00 AH	Ms-Rint	12°20 PM	Karing Bonman	(Kamolher
12-10-20,2	11 DO AH	Ms-Rint	12.08 PM	Kanena Boama	Manker
13.10.2022	11'00 AM	MS-WORD	12:05 PM	Kaning Bohman	12 Camely on
19-10.2022	11'00AM	MS-Word	1270PM	Kareng Borman	Marko
22.10.2021	11.00 DH	MS-MORED	12.00 Pm	Karing Bonno	
26-10-2022	11500 AM	MS-World	12.00 Pm	Karena Bornson	Markal
29,10.2022	11-60 AH	MS-WORN	12:00 By	Karing Bopona	You amolles
01.11.2022	11.00 BM	Ms-Wond	12.80 /4	Koruna Boronas	
16.11. 2022	11.00 AM	MS-EXCOL	12.05 PM	Katena Poliman	Warnikas
17-11.2022	10 15 AM	MS-Ex(e)	11'10 AM	Karing Borman	
17-11-2072	01:00 PM	MS-Excal	02-20 84	Kanina Borma	JOSOTH 42
18.11.2022	01.00 Pm	MS-EXCOL	02.20 Pm	Kariena Borima	
19.11.2022	10:15 AM	MS Ex(el	12'20 Ry	Karing Bonne	
22.11.2022	11.25AH	MSEXCEL	01.20Pm	Kaning Bonman	Marmal/az
28.11-2021	1070 am	MSGCOL	01-40 Pm	Karing Borrana	Mary
28-11-2022	12:10PM	Excel	02:00 Rs	raicing Borman	Manukal
07.12.2022	- 10.40 AH	MS-Excel	12:00 Ry	Kazing Bonnie	
This	record convicto bake	ant in CEC contras or	by This record con	y can be verified by any au	thorized person from CEC

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			and of the 19		
Date	ARRIVAL PIME	Modules	DEPERTURG OIME	Sign of student	Sign of faculty
14.12.2024	10 'WAM	MS-E+Cel.	0/20 Py	Karing Boh man	Dankas.
15-12,202	11. 80 AH	MS-Excel	01:30Pm	Karuna Bonman	19 amy 12
16.12.202	09.00 PM	MO-EXCOL	02.60 M	Katura Bournan	1 /4 - 1
20.12.202	11-10 AM	MS Excel	01.10 PM	Kariena Bonman	
21.12.20u	10 30 AH	Ms-Escel	01-30 PM	Ywing Bottom	
22.12.2022	12:30Pm	MS-EXCI	01.50 PM	Karing Bouman	Harmyar
28.01. 2028	11 . 0 OAH	Melowedon	8145PM	Kakina Bonna	1 Xullad
24.01.2028	10:30 AH	Ms-box-810in-	12-10 84	Karuna Bonman	
25.01. 2023	11'00 AM	Ms PowerSpint	11.45 AH	Karina Barman	1 and as
36.01.2023		Ms Boer laint	l a	Karung Borman	Mambas
C1.02.202B	16.50AM	Ms Poacestin)	0	Karina Barman	Howell
03. 0 2.202B	60 - 25 BM	NS POSSIBILIT	(CCC) M	Какина Вонтан	VOM asmolras
06 02 . 2023	09-20 AM	Ms Powerfaint	12.05 pm	Канета Ванта	1 Cauldan
07.02.2023	09.32 Am	853	12:05 PM	Karing Bouman	Garkas
10.02.2023	9.30AW	Internet	20 St. 12	Karuna Baman	Mars 1
11-02-2025	9 30 ARI	Internal-	12-15/24	Parena Boxman	1 V D amuld in
13.02.2025	9.30 Aly	Internal-	12-15Pm	Karina Borman	Hemper
14.02.2023	10.000m	huldrel-	12-40 PM	Karena Borman	Voganks
15.62.2023	09 45AM	They	11-40 AM	Karing Barmar	1000000
	10.00 AH	Theony	11'45AM	Karina Banman	110/1 ahmld ge
17-02-2023	10000	, ore	to This speed served	I AUTOTA BOTTHAN	prized person from CEC

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Date	ARRIVAL TIME	Modules	DEPERTURE	Sign of student	Sign of faculty
19.10.2021		Compular	11-00 AM	Akhilesh Panas	Masmolhes
20.10.2022		They	11" 80 AH	Akhilesh fomdit	Admil 1482
21.10.2022	1	Ms-Paint	MEDIL	Akhiresh Pamelit	
12-10 2022	1	Ms-Paint	02.10Pm	AkhikshPandit	70
26-10.2012		Me-Kint	02-25TM	Akhiksh Randid	() Julys
27.10 2022		Paint	11'10 AM	AKhilesh Amdit	Masmalage
17.10.2022	0	Pount	0100 Pm	akhilesh Rudit	19 (asmokes
28.10-2022	-	1 0 1	O1-30PM	Akhilesh Pandit	Maimck or
03.11, 2020		Ms-World	01.00 Pm	AKNIKS hPandid	1 XamRas
04.11.2021	3	Ms-world	11'20 AM	AKhilesh Penidit	Wanker
05.11.202	_	MS-World	11'55 AM	Akhilesh Pandit	VA Commeller
07.11.20	_	0.00	12.00 PM	AkhileshRandit	
09-11. 20%		m M8-Wored	11'45 AM	PKHNIESh Pandit	Marmal 54
10.11.20	10.30A	M MS-World	1150 BM	Akniks hPemail	Manker
12.11.202	(0'50A)	H MS-Work	12:30PM	1 Khilesh Pomdi	
4-11-202		12	12.358M	fkniles hPandi	
16.11.202		Market as the control of the control	01:40 M	FKhileshPandi	The second secon
17.11.207	1		01 Les BH	AKHILES h Pandid	
18:11.20	15		01.40 PM	PKHIIBSh Pandit	1 1900
19-11.200		MS-Excel	01-20 PM	Akhikeshemdit	Want for
Care T	The same of the sa	F F 6	The same are a second to the second		CEC

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		1	W. Barrison		
Date	ARRIVAL TIME	Modules	DEPERTURE TIME	Sign of student	Sign of faculty
21-11-2022	(0'00 AM	MS-EXCO 1	01-25PM	Akhireshlandit	10 Cankos
22 11. 2012	10 '10mi	MS-EXCOL	01.15Pm	AkhileshPandit	Manul 3 cm
23.11-2022	10-10 AM	MS Excel	01-00 PM	Athikesh Pomdit	1 Chambres
28.11-2022	10 ° 45AM	MS Excel	02.00 PM	AKhirsh Pandit	(of gunt it
30.11-2022	10'30m	Mi-Ercel	01-35/4	Aknilesh Pandit:	Marker
05.12.2022	11.00AH	MS-EXCOL	01'00 PM	AKhilesh Pondi	
07.12.2022	10.4004	Ms-Ex(e)	Or 60 Py	Arnileshpandit	PARIMATALE
14-12-2022	10-45AH	MS-EXCEL	01-20 Br	AKNIES NPondit	Mank 52
15-12,2022	10:30 AM	MS-Excel	01-30 Ry	AKhilesh Pandit	1 armelys
16.12.2022	10:30AM	MS-Excel	02.00 BM	AkhireshPomdit	Brank 42
A-12.22 n	10 '20 Am	MSEXCE	01'15 Pm	f Khilesh Pomdit	Marker
20-12-2022	10:30 AM	MS-Excel	01:12-PM	Akhilesh Pandi	
21.12.2022	10:30 AM	MS-Excl	01:30PH	AkhileshPandit	11/1/1
2812.2022	10'30AH	MS-EXCES	01/28U	FrhijeshPandit	- VAN
24.12.20	22 10 40 AM	MS-Excel	01.05 kg	AknieshPandit	AN
11-01-2026	11 00 AM	Ms-Excel	0540 PM	AknikeshPandit	Habulles.
12.01.2029	11'00 AH	MS-GACOL	010014	Akhikshipmdit	
13.01.2028	11-00AM	MS Ex(p)	OT 15-Em	Akhilesh Randit	Mamohas
18.01.2028	10'00 AM	Ms-buestin)	0120R	HKhileShPendit	10 autos
19.01.2025	3 10 30 AH	Ms-Powereloin	-01.05PM	Akhilesh Pamdi	
Tet? Then	re acced access to to be 1	oro	1 771 1	b	rized person from CFC

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Date	ARRIVAL TIME	Modules	DEPERTURE TIME	Sign of student	Sign of faculty
12-10.2021		Computed . Theory	12.10PM	Nikumoni cheto	
14.10.2022		Computer	12-10814	Nikumeni Chelia	V
17.10.2022		Ms-Binl-	11.05AH	Nikumoni Chetic	
19-10-2022		Ms-World	01'20PH	Nikumoni Chitic	16
21.10.2022		Ms-Word	0100m	Nikumoni Chitia	
28.10.2022		Miswored	01.30PM	Nikumani Chelier	
81.10-2022	1	MS-LJUNZ	01-00/1	Mikumoni Chdi	
01.11.201	1	Ms-Dord	11'60 AM	Nikemoni Chelion	
07-11-2022	10.30PM	Ms-World	01:00 Ry	Nikumoni Chetia	
CG.11. 2022	11-80 A14	MS-World	0100 /4	Nikumoni Chitic	
14.11-2022	10-3004	MS-Excel	1235/4	Nikumoni Cheti	grugos
16.11.202	10.00 AM	MS-Ex(e)	01.40 PM	Nikumani chetia	
18.11.2022	11.00 94	Ms-Excel	01-40 PM	Nikumonichtio	
21.11.202	10.00.Al	MS-Gale	61.458M	Nikumoni Chilia	
22-11-2021	11.00 am	Mitxul	0120 pm	Nikumoni Chetse	PARO
23.11. 2022	10 80 AM	MI Excel	01-40m	Ni Kumasi Chelia	
14.18.2022	10 . 45 AH	Ms-Excel	01.20km	Nikarnonicheria	
15.12.20L	10:30 A4	MS-Excel	0130PM	Nikumorichtio	100
16.12.2021		Ms-Excel	01.72BN	Nikumonichdio Nikumonichdio	
19.12,20m	10:30 AM	MS-Excel	01 15 Ry		nonized person from CEC
		220	t tri	was be varified by any auth	louzed beison nom de

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Date	ARRIVAL TIME	Modules	DEPERTURE	Sign of student	Sign of faculty
21.12.2022	10-30 AH	MS-Excel	01:30Ry	Nikumomi Charlier	Volamallas
22.12.2021	10:30 AM	MS-EXO	01:50 RM	Mikumoni Chdica	Mamukas
23-12.2022	10.80AM	MS-Exlel	0115 PM	Vikumore Cletia	Varnellet
24-12-2020		MSExel	01:50hy	Nikuonose Chetia	18/ Aug GL
26.12,2022		MS-EXCRI	01-10 BM	Nikumeni Clasion	gang 55
19.01.2028		Ms-bustom 1-	01.45PM	Nikumonichdia	Agulhas
20.01.2023		M-Rosen Jon -	02.00 lm	Nikumoni Chetla	10/ amelias
23.01.2028		MS-BARKIN)		Nikumoni Chidia	Var guldel
30.01.2023	1	Mshow font	12'10 PM	Nikumene chets	- Var 8
01.02.2023		Ms-Powereint	01:25 89	Mikumori Chetica	Wanks.
	11.00AM	V	11'55PM	Nikumani Chetia	1 Samker
69.02.2029	(250)	Infanet hitemet	12 25 Pm	Nikumone chotia	
U. D2-2028	1 .	Theory	11-45AM	Nikumoni Chdelo	
17.02.2029	{	Interemet	12 15 PH	Nikumoni Chetar	Kamkor
14.03.2023	1	Theorey	01:00 PM	Nikumoni Undia	1
	11:15 AM	Tally Tally	01.00 PH	Nikumoni Chdei	1.4
16.03.2026	EN MOU	Tally	02'05PM	Nikumoni chetio	
17.03.2028	- 0	Jamy	01:10 PH	Nikumani Chia	Volanydas
20. 03.2025		Tally	02-2084	Nikwononi Cholio	1./
22.03.2022				Nikumoni chetia	Valta
23.03.202	112,00 RH	1 ally	01-20 PM	7,000	orized person from CEC

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Date	ARRIVAL	Modules	DEPERTURE	Sign of student Sign of faculty
28-09.2021	9-00 AM	Compuler	10.00 AH	Borrali Deka Mamhar
29.09.2022		Then	10-00AM	Borerali Deka Pranother
10-10.2022	300 AM	Thory	10.00 DA	Borcrali Deka Roming
11.10.2022	9.30AH	Mu-Paint	11 '0 CAM	Bererali Deka Parmenas
12-10.2022	11-86 AM	Ms-Paint	er ook	Bornali Deka Markos
17-10.2022	nA =0.80	MS-WOIZD	10'00 an	Borrali Deko Mamkar
19-10, 2022	11-30 Aly	MS-WOIN	0120/1	Bernale Deka Malmyer
Q1.10.20LL	11.30AH	Mg. Morsa	01:00 PH	Bornali Deka Monthas
28-10-2022	1100 AH	M9-HDIED	orsolm	Bornali Dika Marma Kar
01.11.2021	10 '0 6 AM	MS-WORD	11.00 AM	Berenati Deka Mulfaz
07.11.2022	10:30 AM	MS-WORD	Orooky	Bornali Deka Vanghulles
09-11-2022	11.00AM	MS- WOHN	01.00 Pm	Bornali Deka MajrikMas
17-11.70LL	10.30AM	MS-EXCO	02.00 84	Bornali Deka Warnalfas
18-11.2022	1100 AH	M8-6x(e)	O74034	Borenali Deka Wanikas
21.11.2022	10-00 AH	MS-Grad	01-4584	Bornali Deka Pjamokas
22.11,2020	10.30 AM	Ms-Excel	01.2018	Bornali Deka Hamliak
19.12.2021	11.00 AM	MS-EXQ/	01.15 PH	Bernali Deka Manuffor
21.12.2022		MS-EXCOL	01.30 Pm	Bornali Deka DX muf 12
22.12.204	- 10:30 AM	MS-Ex(ol	_	Borenali Deka 10/0000144
23.12.2021		MS-EXCO	1 81.128H	Bornali Deka Mabular
			and the second s	000

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Date	ARRIVAL DIME	Modules	DEPERTURG TIME	Sign of student	Sign of faculty
24-12-2022	10:40 AH	MS-Excel	01:50PM	Bornali Deka	1
26.19.2022	11"DOAH	MS-EXCO/	01-10 PM	Borraliteko	
20-01-2026	12.00 PM	MS-Pareallin)	0200 PM	Bornali Deko	
24.01.202B	12-00PH	MS-Parceloin)-	01°10 Pm		Masmakas
09.02.2023	09.30 AM	my Lemes-	11'55 AM	BorraleDeko	
11.02,2023	09 45 BM	Internet	12:25 Pm	Bornali Deko	
17-02,2028		Theorey	11.457AM		2 Of our gas
14.03.2020	L	Internet	1215PM	Bornali Dek	11000
15.03.2023	1 1 2	Theoly	01'00 PM		a Mondas
16-03-2029	\sim	Theory	Oroofm		2 / Kular
17.03.202		Theory	020584	1	2 Valgoriellar
20.03.202		Theron	0170 By		a promobles
92.03.202	1		02,30 BH	E.	a Volamenter
	B 12 80 Pr	1 (12lly	Or 20 Pm		2 Mangas
	3 12.00h	Cally	02,501H		1 Hours
27.03.201	B N'10 PH	10114	12-20 KM	Bornali Dek	1-1-1-
28-03-202	3 01-004	, lally	023514		1900
81.03.20	12-00h	Tally	0230K	Borenali Del Borenali Del	117/2
04.04.20		1 Tally	05.1214	Bornali Del	
06.04.2	ors 61.00K	1 Tally	102, 50 km	v can be verified by any au	
CAR The	r record convicto by	vant in CEL centres	only This record con	v can be verified by any au	in to the party of

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			-14 1000		
Date	Pine	Modules	Darlure	Sign of student	Sign of faculty
29. CR. LOZZ	09.00 AY	Coorputer Fundamental	10.00 AM	Tanmoni Chitia	Harnfa
10.10.2022	09-00 AM	Thoon	15 00 1	Janmoni Chitiq	Vacual of
12.10.2022	09.00 Aly	Ms Paint-	10 10 ALY	Janmoni chetia	Voluntar
14.10.2022	10-00 AM	MS-Pain-	17 15 Ay	Zanmoni Chatia	Manhae
17.10.2022	09'00AW	MS-Word	10'00 AM	Janmoni Chetia	Rainkin
19-10-2022	1180 94	MS-World	0/20 Py	Janmoni Chutia.	Mamakas
21-10-2022	11'30AH	M8-World	Orborn	Linmoni Chetia	Volahnilas
28-10.2022	LI'DO AH	Ms-World	O1-30PM	Janmoni Chetici	Marmol Mar
31-10.2022	11'30 AM	MS-Loved	01.00 Pm	Junvagnickatic	Varamo Kas
01.11.2022	09 30 A14	Ms-Lord	11.00 Dh	Jamoni Chelia	Volasmelles
07.08.2022	10-30AM	MS-World	01:00 PM	Janmoni chetia.	Masmelhas
09-11-2022	17.00 DH	MS-Word	81°00PM	Janmoni Chedia	12 (asmolfast
14-11.2022	10-30A4	Ex(e)	1235Pm	Jumoni Chetia	Kules
16.11.2022	10.00 AM	MS-Exce)	01'40 Pm	Janmoni delia	12 wholes
18-11-2011	110024	MI-GXel	OT40ly	Janmoni chitica	Marrial
21.11.2022	10-00AH	MS-EXCEL	0145 Ry	Janmoni Chia	Mark as
22-11-2021	11'50 AM	MEXCU	0150 BM	Janmoni chetia	Markas
28.11.20n	10.00 AN	MJ Excel	01:40 Pm	danmoni chetici	Morkes
14.12.2022	10-45AH	MS-Excel	0120 PM	Janmoni chedia	12 ankas
15.12,2021	10:30 M	MS-EXCE	OrsoPy	Janmonichtiq	19/2/m/432
This n	ecord convicto to be ke	ot in PEC control on	TU	and be undefined by any north	parizad paragn from CFC

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Date	Assival 1	Modules	Derleike	Sign of student	Sign of facu
16.12.2021	10:30Ay	Ms Excel	01.45Bn	damanichtia	You am Nos
19.12.2022	10'30 AM	178-E x(e)	01º15 Pm	Janmonichtia	Pohamillus
28.12.201	10'SOAM	Mc-Excel	OFISTM	dammoni cletia	Manker
24-12-202R	10 40 AM	Ms Excel	01:50 PM	Janmoni Chetica	Marmolda
26.12.2022	17.00AM	M.S-EXQI	01"10 PM	Janmen dutia	1 Sandar
19-01.2028	12:10:PM	MS-Possesson	- 01 45 PM	Janmoni chetica	Jamos .
20.01.2028	1200 Pm	0 /	102-00 PM	acommo ni chedica	16/ Crondy
23.01.2023	12.00 PM	MS-Bubinin	Ω	Danmeni chetia	17707
30.01.2023	11. 00 BH	()	0	Danmoni Chetic	11004
01-02-2023	11'00 AM	MS. Howalton	4 01-25 Pm	Jammoni chetic	
09.02.2028	09. 30 AM	Internat-	11°55AH	Janmonichetica	A "
11-02-2023	09.45AK	morne	1225 R		142 1
17.02.202	27	n Theory	11'45A		Valgarda9
14.03.202			12.12/1		Jank as
15.03.202		Taly	orook	10	0,0
16.03.202		4 TREOTY	aroofy		100.100
17.03.202	1	TROSY	02 05th	Janmoni Chetic	100
20.03.200	2B 11-350	y Treen		- 10	
22-03-202	200	1 Tally	02.20		000
23.09.20	23/2-00F	In Tall	1 01-201	Ry Danmoni Chetic	
- CO TI		a kent in CEC contro	e only This record o	copy can be verified by any	authorized person in

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Date	ARRIVAL	Modules	DEPERTURE NIME	Sign of student	Sign of faculty
26.07.2022	44 GO-6		10.00AH	Projali kumani Bin	Volanhar.
22.05 2021	9-00 44	Theory	10. ODAY	Argiel KenaniBin	Parmyas
28.09.2021	9-00 A14	They	10.00 AM	Angeli Kunoni Bin	Valy
29.09.2022	10.00 AY	MS-Paint	11-00 AM	Fryill Kunani Bi	
07.10.2022		MS-Rint	11-DOAM	Angel Kunan	Memkar
10.10.2022	9. 20 AM	Ms-Paint	10°20 AM	Anjul humani	16 asmellel
12.10.2022	9.30 AH	Ms-Paint	10'50 AM	Amjall Kungoi	Mandres
15-10.2022		ms-wind	11:15 AM	Anjali Kmani	1 Hankar
19.10.2022			11:00 AH	Amjali kmini	(Mamaret
20.10.2022	11.10 AH	MS-WORD	12-00 Pm	Angali kungni	Hanks.
22,10,2022	12.20 Pm	MS-WORD	01.00 bu	Anjali Knari	1 Wasmille
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Date	ARRIVAL TIME	Modules	DEPERTURE	Sign of student	Sign of faculty
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18-11-2022	10.00 AM	Ms-Ex(e)	01-20 Pm	Frijali kumani	Volgudes
21-11-2022	10.30AM	MS-Ex(a)	01.25 Pm	Anjall Kunari	Mukar
22.11.2022	11.00 AM	MS-Excel	12'1594	Arriel Kimani	Xamter
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15.12.2022	20	MS-Excel	01.80PH	finjal (kunan)	Von and se
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25.01.2028	1	Ms-tovellar	11-20 BM	myaw kungi	thorized person for EEC

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Date	ARRIVAL TIME	Modules	DEPERTURE PIME	Sign of student	Sign of faculty
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	11, 00 AH	MS-Wured	1270 PH	Servicen Da	n x
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1100 AM	MS-WORD	12'16 PM	Amit Duy	Marilos
1100 AM	MS-Word	12-30Pm	Anit Duy	Kanlar
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12.00 PM	DED CY-SNI	02 00 84	Anithey	Y Hawigus
10.00 AH	MJ-World	12.00 Py	Amid Day	Harnokes
11' 00 AM	MS-WORLD	12'15 Pm	Amit Dey	Stures
10:30 AM	Ms-World	01:30 Pm	Anitaly	10 Commences
10 30 AM			Amit Dey	Masnulase
10 30 AM	M8-World	12.00 kg	Anit Duy	Matmillar
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Date	ARRIVAL	Modules	DEPERTURE	Sign of student	Sign of faculty
24-12-2022	11'2 DAY	Wolfd Lichice	01'40 BN	Devid Bus	Wanu Ker
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18.01: 2023	10 15 AH	Ms-Russpinz	12'00 PM	Anit Aus	Manuth &
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	09'15AM	Theory	11.10 AM	Anit Dup	Mammukars.
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EXAMINATION GUIDELINES



Issued by CEC Head Office, Guwahati. Dated: 23rd December,2022

To be implemented from 1st February'2023

To,

Mr. Prasenjit Karmakar Director – CEC Naharkatia (061)

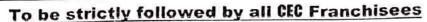
It is hereby informed to you to strictly follow the CEC Examination Guidelines attached herein from 1st February,2023 without fail. It should be followed in your CEC Franchisee without any discrimination.

Please feel free to contact me for any information.

Date: 31st january, 2023

(Dipankar Dutta) Founder President, CEC

EXAMINATION GUIDELINES of CEC





1 (A) Mid Term Examination, Surprise Tests, Mock tests

There will be a Mid Term Examination for every Six months and above duration courses. (Excluding CEE) The students with course duration of three months or less will have to appear for a Final examination only towards the end of the course. CEC Franchisees are also encouraged to organise Surprise Tests, Mock tests to enhance the skills of the students and to make them prepare for the final examination. BUT No marks or percentage of Marks of Mid Term Examination, Mock test, surprise tests will be carried forward to the final examination marks.

DETAILED PROCEDURES FOR FINAL EXAMINATION

2 (A) Syllabus, Attendance, Fees

- The CEC franchise should ensure that the syllabus is completed before examination for each student.
- ii. The students should have at least 75% Attendance when they appearing the Examination as mentioned in the prospectus. The verification of attendance may be done by authorities at any time from the Daily Record Copies of the students. The Centre Directors must ensure that these copies are kept securely.
- iii. The examination can be organized for individual students means there is no need to wait for a group of students to arrange an examination.
- iv. Every student must clear their respective course fees before appearing in examination. No student will be permitted to appear for examination if any dues are pending against them.

2 (B) Scheduling Final Examination

- i. The CEC centre will maintain an Examination Record Register with the following details. Date & Time of Examination, Name of the student, Course, Regn No., Theory/Practical Exam, Duration, Signature of The Student, Alternative subjects (database/Accounting) / Programming, Marks Obtained, Signature of Authorised Person.
- ii. It is mandatory to complete the examination procedure within the course duration time as mentioned in the prospectus of CEC. For any delays thereof the respective student and the centre director may have to provide written documentation and explanations with supportive documentations to avoid any kind of fines/penalties etc. levied by the CEC Head Office.
- The students will have to be informed well in advance (minimum 7 days) before the date of the examination. Date & time will be fixed by the Centre. The

students will have to visit the centre and complete the above details and sign the Examination Register that he/she will appear for the examination on the given date & time.



iv. The CEC franchisee should send an email to CEC Head Office at cechelpline@gmail.com informing about the date, time, name and Regn number of students, courses minimum 7 days before the examination.

- v. Question papers for respective exams will be prepared by respective faculties and should be submitted to the examination controller or to the Director of CEC franchisee before 4 days of examination date. The respected faculty members can contact CEC Head Office for any suggestions/discussions etc. for preparing the question papers. They can contact the CEC Head Office at cechelpline@gmail.com from the official email id of the centre or the centre director for preparing the question papers.
- vi. Students should be provided with sample question papers for understanding the patterns and preparations for the examination.
- vii. Examination Time will be 3 hours for a paper of 100 marks and 2 hours for a paper of 50 marks.

2 (C) The Marks of the final examination for the CEC courses is as follows:

a. Courses: ICA/BCA/SHN

- 50 marks in Theory and 50 Marks in Practical.
- Total Marks 100

b. Courses: DCA/DASA/DCHE/ DWGD/DCTT/D-Mac/DAG/DSMM/DCSA

- Theory One paper of 100 marks
- Practical One paper 50 Marks
- Total Marks: 150

c. Courses: PGDCA / ADCA/ DA / MHE

- Theory One paper of 100 marks
- Practical One paper of 100 marks
- Project & Presentation 100 marks
- Total marks 300

d. Course: CEE

1st Semester to 3rd Semester

In every semester:

- Theory One paper of 100 marks
- Practical One paper of 50 marks

4th Semester (To be completed in CEC Head Office as mentioned in the prospectus)

- Theory One paper of 100 marks
- Practical One paper of 50 marks
- Project & Presentation 100 marks
- Grand Total marks 700

e. CRASH COURSES

Only Practical Paper

Course: AUTOCAD (This course will have only one practical paper)

- Practical - One paper of 100 marks

Theory & Viva

Course : Spoken English (Crash Course)

- Theory One paper of 50 marks
- Viva 50 marks
- Total marks 100

Part Practical and Part Theory papers:

All other Crash Courses mentioned in the Prospectus

- Theory Paper 50 Marks
- Practical Paper 50 Marks
- Total Marks 100

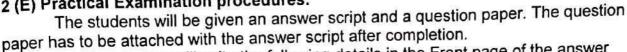
For other courses not mentioned herein please contact CEC Helpline by sending an email to cechelpline@gmail.com for the marks details etc.

2 (D) Theory Examination procedures:

- The students will be given an answer script and a question paper. The question paper has to be attached with the answer script after completion. i.
- The student will write the following details in the Front page of the answer script ii.
 - a) Name
 - b) Course name
 - c) Registration number

 - e) The choices of Database Mngt Software / Accounting software
 - The choices of programming Language as per their course curriculum
 - g) Full signature
- An invigilator or concerned faculty member or Centre Director must put their full name and full signature with date after verification of the Name, course, CEC iii. registration number etc. in the answer script.
- Cell Phones or any electronic gadgets are Strictly Prohibited in the Examination iv. Hall.

2 (E) Practical Examination procedures:





The student will write the following details in the Front page of the answer script

- a. Name
- b. Course name
- c. Registration number
- e. The choices of Database Mngt Software / Accounting software (if any)
- The choices of programming Language as per their course curriculum (if
- g. Full signature
- An invigilator or concerned faculty member or Centre Director must put their full name and full signature with date after verification of the Name, course, CEC iii. registration number etc. in the answer script.
- The students must write down the syntax, procedures, programming codes, steps etc. for each of the questions mentioned in the practical examination iv. paper in the answer script with respective question numbers.
- An invigilator or concerned faculty member or Centre Director will ensure that the practical answers done by the students will be stored in a designated area of the V. local machine. The folder should be marked with the name and Regn No. of the student. Later these folders may be stored in separate online storage like Google drive or kept in a secure location / drive for further verification by any authority.
- Cell Phones or any electronic gadgets are Strictly Prohibited in the Examination vi. Hall.

[Please feel free to contact CEC Head Office for any help in the examination process by mailing to cechelpline@gmail.com]

3(A) Evaluation Procedure



- i. Answer scripts will be verified by the respective faculties and should submit the verified Answer scripts within 7 days of the examination date. The faculties will have to sign on the Answer Sheets and the Mark List before submitting to the Director of CEC Franchisee.
- ii. The Centre Director will Sign on each of the Examination Copies and the Marks Lists and ensure that the marks are correctly entered in the Main Admission register and the Examination register.
- iii. In any circumstances the answer scripts will not be returned to the students. However the respective faculties can show the answer scripts to the students for any mistakes / wrong answers done by the students.
- iv. The answer scripts will have to be kept at the respective CEC Franchisee which will be checked by the visiting auditors or to be sent to Head Office for re-evaluation as and when needed. Please Keep the Daily Record Books, Examination copies and other student related documents safely for verification purposes of any Govt. agencies and CEC Head Office.

3 (B) Pass Marks & Grades

- The pass mark for every course is 30%.
- ii. 60% or above will be regarded as Grade A, 45% to 59.99 % will be regarded as Grade B and from 30% to 44.99 % will be regarded as Grade C.

3 (C) Re-Examination Procedure

i. If a student fails or wants to better his / her marks he/she can apply for a re/betterment examination. An application has to be given by the student for the same. If the application is granted he/she can appear in a re/betterment examination which will be held with normal examination schedules. Re/Betterment examinations will not be held separately. One chance of a betterment examination will be free. If he/she fails in the re/betterment examination then he/she has to pay Rs.1000/- as examination fee for the next re/betterment examination.

4 (A) Application for Diploma & Certificates

The respective Centre Director should apply to the CEC Head Office within 7 days after declaring the results of the examination for the Diploma/Certficates for the passed students after maintaining every relevant and slated rules of CEC Head Office. Any discrepancies of documents, due revenues will delay the process of issuing diploma/certificate to the students and the CEC Head Office will have no responsibility for any consequences arising from such delays and discrepancies by the CEC Franchisee.

4(B) Change of any rules and guidelines

The CEC Head Office reserves the right to change any of the above guidelines keeping in view of the need and development of CEC. However the CEC Franchisees must follow every guideline in a strict manner and no changes will be allowed to be made from the CEC Franchisee. CEC Head Office will have no responsibility for any consequences arising from any unauthorised changes and discrepancies by the CEC Franchisee.

[Please feel free to contact CEC Head Office for any help in the examination process by mailing to cechelpline@gmail.com]

Contact Persons in this regard:

- 1. Dipankar Dutta, Founder President, CEC, Ph:9706079999
- 2. Jyoti Rupam Dutta, Executive Director, CEC. Ph: 9706079919
- 2. Nipam Dutta, Director, CEC Head Office. Ph: 9864062129



Regn. No. :______

CENTRE:

NAHARKATIA





This is to certify that	BARASHA PHUKAN	
of No. 2 Longjong- Nahari	katia, Dist. Dibrugarh, Assam	has passed the
DIPLOMA IN	COMPUTER APPLICATION (DCA)	
Examination* held by t	he NAHARKATIA	centre of the
institute in the month	0000	<u> </u>
Given under the seal an	nd authority of the institute, thi	sof
JULY, 2023	SS UNDER S.A. ACT LOT	& EDUCATION
N. ademy N.	CEC	President CENTR
Authorised Training Centre	* No.Eam/240/Q/7	
No. 061	OF ASSAM (INOTA)	CEC
cargit Kannavar	a l	1 Common
conditions	Nita Caul	001
NTRE DIRECTOR	FACULTY	PRESIDENT
CoversFundamentals, Wind	ows, MS-Word, MS-Excel, MS-PowerPoint, Un	nicode, SSAD, DTP
	C++, Internet, Overview of Graphics Designing	
h grade ●/B/●(Duration Mont	hs), as per the standards prescribed by the	e Computer Society of India (CSI

Student's Professional Workstation



Regn. No. : 1306/10/2022/061

CENTRE : NAHARKATIA





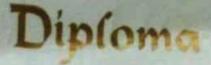
	ist. Dibrugarh, Assam	has passed the
DIPLOMA IN C	COMPUTER APPLICATION (DCA)	
Examination* held by the	NAHARKATIA	centre of the
institute in the month of	JUNE, 2023	
Given under the seal and a	authority of the institute, this_	26th of
	CEC CEC	ST EDUCATION
Authorised S Training Centry	No Kam/240/0/789	President Z
CED (10.061)	ASSAM (IMA)	L'ELE
Man.	Nita Paul	(Nomming
TRE DIRECTOR	FACULTY	PRESIDEN
versFundamentals, Windows	s, MS-Word, MS-Excel, MS-PowerPoint, Unico	de, SSAD, DTP
Tally C++	, Internet, Overview of Graphics Designing	

Student's Professional Workstation



CENTRE :

NAHARKATIA





This is to certify that _	NIKUMONI CHETIA
C 3000 11	

Vill. No. 1 Habichengelijan, Dist. Dibrugarh, Assam

has passed the

DIPLOMA IN COMPUTER APPLICATION (DCA)

Examination* held by the

NAHARKATIA

centre of the

institute in the month of

JUNE, 2023

Given under the seal and authority of the institute, this JULY, 2023

26th





CENTRE DIRECTOR

PRESIDENT

*Covers

Fundamentals, Windows, MS-Word, MS-Excel, MS-PowerPoint, Unicode, SSAD, DTP-

-Tally, C++, Internet, Overview of Graphics Designing-

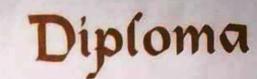
with grade / / C (Duratio 6 Months), as per the standards prescribed by the Computer Society of India (CSI).

Student's Professional Workstation



Regn. No. : 1299/10/2022/061

CENTRE : NAHARKATIA





This is to certify thatJANI	MONI CHETIA	
of Chelleng Gaon, Kaliapan	ni, Naharkatia, Assam	has passed the
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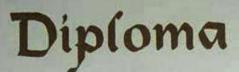


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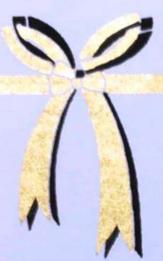


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